

Minutes of the Regular Village Board Meeting Village of Oostburg, 1140 Minnesota Avenue, Oostburg, WI Monday, August 11, 2025

- Brian Hilbelink called the meeting to order at 6:15 pm.
- The Pledge of Allegiance was recited
- Roll call was taken-
 - *Present: Village President Brian Hilbelink, Trustees Jim Davies, Steve Eggebeen, Phil Mentink, Carl Roethel, Peter Scheppmann and Glenn Wynveen
 - * Other Attendees: Brian Schumacher, Jeff Oonk, Tricia Oonk, Parker Oonk, Ken Beilke, Wendy Bjorklund and Matt Stephan from Cedar Corp.

* Amy Wilterdink (in abstention) had provided certification that the agenda was posted on August 8, 2025 at approximately 9:00 am at the Municipal Building, Post Office, Oostburg Public Library and the village website.

* Motion by Mentink seconded by Scheppmann to approve the agenda.
Motion carried

PUBLIC INPUT

There was no public input

MEETING MINUTES/FINANCIALS/CLERK'S REPORT

- Motion by Davies seconded by Scheppmann to approve the Regular Board meeting minutes of July 14, 2025. Motion carried
- Financial Reports—Motion by Scheppmann seconded by Roethel to approve financial reports.

PROPERTY—Peter Scheppmann, Chairman

Eagle Scout Parker Oonk explained to the Body his plans to erect a wooden fence on the east side of the Oostburg Public Library. The fence would be about 12 feet away from the library and would have a length of about 56 feet. He anticipates building flower boxes for inside of the fence. This would be an area for reading and relaxing. His very preliminary cost estimates are in the area of \$2000. The Friends of the Library have already pledged money for this project.

Motion by Scheppmann, seconded by Davies, to approve the construction of a wood fence on the east side of the Oostburg Public Library, by the Oostburg Boy Scouts led by Parker Oonk. Motion carried. The following guidelines need to be followed:

- 1) The fence does not attach to the Library Building.
- 2) Diggers Hotline needs to be contacted. The ticket number shall be provided to the Village Board's Library Committee.
- 3) The fence will be built in accordance with the dimensions and wood panels provided to Village Board's Library Committee
- 4) The fence shall include a gate to provide access for the Village DPW crew to mow the grass inside the fence
- 5) Provide a copy of the materials estimate to the Board's Library Committee. This estimate shall include the lumber supplier's name and address, the list of materials and the total materials cost
- 6) Provide to the Board's Library Committee a written description of the guaranteed funding for this project to assure the project's completion
- 7) The project shall be 100% completed in 90 days from the start of construction

Trustee Scheppmann informed the Board that Jesse Rogers resigned from his position as Head Librarian effective July 25, 2025. Colleen Swart has been designated the In-Term Librarian. The Library Board and representatives of the Village Board will meet Tuesday morning August 12, 2025 to discuss the steps moving forward to obtaining the next Head Librarian. No Board action taken.

Zoning—

Trustee Wynveen moved, seconded by Trustee Davies, to accept the Plan Commission's recommendation to approve the Certified Survey Map for Bryan Hoffman's storage units. Motion carried.

Trustee Wynveen moved, seconded by Trustee Davies, to accept the land division along the Frontage Road in the Town of Holland per the Plan Commission's recommendation. Motion carried

Utilities—

Trustee Eggebeen moved to credit homeowners for the water they supplied to their neighbors during water main installation on Michigan, Huron, Erie and Ontario Avenues for Settlers Pointe east of 6th street. Trustee Scheppmann seconded the motion. Motion carried.

Trustee Eggebeen moved, seconded by Trustee Scheppmann, to accept the proposal from Strand Engineering to develop a Facility Plan for e-Coli Disinfection at our Wastewater Treatment Facility. This is required as part of our licensing for this facility. Motion carried. Trustee Mentink abstained.

Trustee Eggebeen moved, seconded by Trustee Mentink, to accept the bid from Dorner Construction for the installation of the water service under North Business Park Drive to service Poco Manufacturing. Motion carried.

Safety—

The Board discussed eScooter safety. Trustee Roethel moved, with a second from Trustee Eggebeen, to have the Clerk place a warning in the Lakeshore Weekly, Village Facebook and Village Website that operators of eScooters and similar small electrified vehicles need to follow the rules of the road for their own safety and the safety of vehicle drivers. Motion carried.

The Fire Partners revised agreement has had some minor word changes made that do not affect the financial or operational aspects of the Agreement. Trustee Roethel moved to accept these revisions and Trustee Davies seconded it. Motion carried.

Action on the Emergency Responders Draft Agreement was moved to our September meeting.

Fireworks Permit Application action was moved to our September meeting.

Action on Ordinance Violations is postponed pending legal review.

Ordinance 11.02(B)(4) should be revised to read as follows: “Trash Carts must be returned to the residence by 5:00 pm the day following pick up. A violation of the provision of this section shall subject the violator to a penalty as set forth in the Fine Schedule at Chapter 4 of the Village Ordinances, plus the costs of prosecution”.

11.02(B) / Recycling \$25.00/\$50.00

Trustee Roethel moved to amend Ordinance 11 as stated, Trustee Davies seconded the motion. Motion carried.

Streets—

Trustee Mentink provided an update on the ongoing street projects. They are all moving along well with no major problems. No action taken

President—

President Hilbelink set our Committee meeting for September 2, 2025 due to Labor Day.

Trustee Davies moved to adjourn at 7:15 pm. Trustee Mentink seconded the motion and it carried.

Respectfully submitted

Glenn W. Wynveen

Acting Recording Secretary