

**Minutes of the Public Hearing & Regular Village Board Meeting
Village of Oostburg, 1140 Minnesota Avenue, Oostburg, WI
Monday, September 8, 2025, 6:00 pm**

- Brian Hilbelink called the meeting to order at 6:01 pm.
- The Pledge of Allegiance was recited.
- Roll Call was taken –
 - Present: Village President Brian Hilbelink, Trustees Jim Davies, Steve Eggebeen, Phil Mentink, Carl Roethel, Peter Scheppmann, and Glenn Wynveen.
 - Other Attendees: Travis Krell, Brian Schumacher, Matt Spence representing the Sheboygan County Sheriff’s Dept, and Clerk Amy Wilterdink.
- Amy Wilterdink certified that the agenda was posted on Friday, Sept 5, 2025 at 3:30 pm at the Municipal Building, Post Office, Oostburg Public Library, and the Village website.
- Motion by Jim Davies seconded by Phil Mentink to approve the agenda. Motion carried.

PUBLIC INPUT –

- Sheriff Matt Spence brought handouts regarding enforcement showing a more aggressive approach for speeding as requested by the Board. Carl will ask Joel to put speed sign north of Minnesota on Hwy A. The Board also communicated concerns regarding e-scooters and possibility of staffing a deputy in the Village.

FINANCE – Jim Davies, Chairperson

- Resolution Approving an Amendment to the Project Plan of Tax Incremental District No 3.
 - Phil Cosson reviewed the project plan to amend TID 3 to allow funds for N. Heritage Dr project, possible land acquisition, and/or to increase the allocation for the clean water fund loan.
 - Motion by Jim Davies seconded by Glenn Wynveen to approve resolution 11-2025 amendment to the project plan TID 3. Motion carried.

ZONING/PARKS – Glenn Wynveen, Chairperson

- Travis Krell, representing Oostburg Athletic Association, requested permission to build a shed at Dirkse Park, on the west end of batting cages.
 - Motion by Glenn Wynveen seconded by Carl Roethel to accept the request from OAA to build a shed at Dirkse Park, and at this point does not include any financials. Motion carried.

MEETING MINUTES/FINANCIALS/CLERKS REPORT –

- Motion by Glenn Wynveen seconded by Carl Roethel to approve the Plan Commission meeting minutes of July 14, 2025. Motion carried.
- Motion by Jim Davies seconded by Carl Roethel to approve the Plan Commission meeting minutes of August 11, 2025. Motion carried.
- Motion by Jim Davies seconded by Peter Scheppmann to approve the Regular Board meeting minutes of August 11, 2025. Motion carried.
- Motion by Glenn Wynveen seconded by Carl Roethel to approve the amended Board of Appeals meeting minutes of August 18, 2025. Motion carried.

- Financial Reports – Motion by Glenn Wynveen seconded by Carl Roethel to approve financial reports, including checks numbered 54521-54575. Motion carried.
- The annual Budget Meeting will be held on Monday, October 6, at 5:00 pm. Trustees should turn in your proposed budget to Amy by Sept 22.
- ADA Compliance updates to municipality websites are due April 2027. Amy is meeting with vendors and obtaining estimated cost. If anyone is interested, the next webinar is on Wednesday at 10 am.
- Amy completed year 2 of 4 Clerk Training through UWGB. She also attended the annual clerk conference in August. This year's class topics included tax collection, payroll, accounts payable, W-9's, 1099's, budgeting, and cyber security.

FINANCE (continued) – Jim Davies, Chairperson

- Landscaping Appreciation Gifts.
 - Motion by Jim Davies seconded by Glenn Wynveen to send gifts in the amount of \$200 to Terry Lemkuil and Barb Nyenhuis. Motion carried.

SAFETY - Carl Roethel, Chairperson

- Emergency Medical Responders Agreement with Townships
 - Motion by Carl Roethel seconded by Steve Eggebeen to approve EMR agreement with townships. Motion carried.
- Fireworks Permit Application – move to next month's agenda.
- Property Violations – Legal Action
 - Motion by Carl Roethel seconded by Peter Scheppmann to pursue legal action on South Ave and N 11th St. Motion carried.
- Dumpster proposal – Carl will distribute to Board members.

STREETS - Philip Mentink, Chairperson

- Road Projects – Phil communicated an update regarding Ontario, S 9th, and Huron.
- Donohue Utilities and Road Project Amendment 1.
 - Motion by Phil Mentink seconded by Steve Eggebeen to amend Donohue agreement. Motion carried. Phil Mentink abstained from the vote.

PROPERTY – Peter Scheppmann, Chairperson – no business.

- Pete communicated that the backhoe truck radiator needs repair.

ZONING/PARKS (continued) – Glenn Wynveen, Chairperson

- Settlers Pointe Pond Management Proposal –
 - Motion by Glenn Wynveen seconded by Steve Eggebeen to reimburse the developer an amount not to exceed \$6,900 not to exceed two pumps, not to include freight or installation. Motion carried. Scheppmann voted No.
 - Motion by Glenn Wynveen seconded by Carl Roethel to sign the stormwater management agreement.

UTILITIES – Steve Eggebeen, Chairperson

- DNR/EPA Lead Initiatives – over 600 more letters were mailed to residents as required by the DNR and EPA regarding unknown lead.
- Steve communicated that lift station generators are in the process of getting installed.

PRESIDENT – Brian Hilbelink, Village President

- Brian thanked Steve Eggebeen for over 20 years of service on the Village Board.
- Appointment of Trustee, Brian Schumacher effective 10/1/25.
 - Motion by Glenn Wynveen seconded by Peter Scheppmann to appoint Brian Schumacher to fill the seat vacated by Steve Eggebeen. Motion carried.

ADJOURNMENT - Motion by Steve Eggebeen seconded by Glenn Wynveen to adjourn at 7:13 pm. Motion carried.

Respectfully submitted,

Amy Wilterdink, Clerk/Treasurer