

**Minutes of the Regular Village Board Meeting
Oostburg Public Library, 213 N 8th St, Oostburg, WI
Monday, August 12, 2024, 6:00 pm**

MEETING COMPLIANCE

- The Village President called the meeting to order at 6:00 pm.
- The Pledge of Allegiance was recited.
- Roll Call was taken -
 - Present: President Brian Hilbelink, Trustees Jim Davies, Steve Eggebeen, Phil Mentink, Carl Roethel, Peter Scheppmann, and Glenn Wynveen.
 - Other attendees: Ken Beilke, Dane Checolinski, Joel Ehrfurth, Al Mondloch, Krisi Mondloch, and Clerk Amy Wilterdink.
- The Village Clerk certified that the agenda was posted on August 9 at 12:30 pm at the Municipal Building, Post Office, Oostburg Public Library, and the Village website.
 - Motion by Davies seconded by Wynveen to approve the agenda. Motion carried.

PUBLIC INPUT –

- Kristi Mondloch raised questions regarding future planned street projects on N Heritage Dr. Water and sanitary sewer laterals will be added at a future date, and residents have the option to hook up when they choose to do so. Residents would be given an option of deferred assessment to pay when the property sells.

MEETING MINUTES –

- Motion by Roethel seconded by Davies to accept the Regular Board meeting minutes of July 8, 2024. Motion carried.
- Motion by Eggebeen seconded by Scheppmann to accept the Special Board meeting minutes of July 11, 2024. Motion carried.

CLERK'S REPORT/FINANCIALS

- Amy submitted an insurance claim for damage to the Wastewater Treatment Plant due to a power outage in the Village on July 17.
- Delinquent Personal Property tax – two small bills still outstanding. Amy will add to next month's agenda to ask the Board to write off.
- Public hearing on Aug 19 at 4:00 pm – discussed who can attend. The DNR requires us to re-adopt the Floodplain ordinance because the Press notice dates were too close together.
- Due to Labor Day, the September committee meeting will be held on Tuesday, Sept 3.
- We should schedule a Budget meeting in early Oct. Let Amy know when you are traveling.
- Amy communicated concerns regarding responsiveness from engineering firm.
- Financial Reports – check 53436 was voided due to printer issue.
 - Motion by Wynveen seconded by Roethel to approve financial reports, including checks numbered 53384-53478. Motion carried.

FINANCE - Jim Davies, Chairperson

- Offer to Purchase in Business Park for Storage Units – Dane from NAI Pfefferle explained the counteroffer.
 - Motion by Scheppmann seconded by Roethel to approve the counteroffer. Motion carried.
- Associated Appraisal contract renewal – our contract comes due in 2 years.
- Operator’s (Bartender’s) License at Speedup for Samantha Cheney
 - Motion by Davies seconded by Eggebeen to accept alcohol permit. Motion carried.
- Operator’s (Bartender’s) License at Mentink’s Market for Ashley Kumbier
 - Motion by Davies seconded by Roethel to accept alcohol permit. Motion carried.

PROPERTY - Pete Scheppmann, Chairperson

- Westfield Pond - Offer to Purchase
 - Motion by Scheppmann seconded by Eggebeen to accept offer from residents to purchase Westfield Pond. Motion carried.
- Schreurs Home Build on N 12th St in Town of Holland – ask Dave to come talk to us next month to describe his plans.
- Property Insurance Deductibles – move to next month’s agenda.

ZONING/PARKS – Glenn Wynveen, Chairperson

- Short-term rental application from Dan Wynveen -
 - Motion by Wynveen seconded by Davies to accept the short-term rental application. Motion carried.
- MM Cold Storage Building Proposed Plans – the Plan Commission approved the site plan and recommended moving forward.
 - Motion by Wynveen seconded by Davies to accept the Plan Commission’s recommendation and approve the cold storage building plans.
- Veteran’s Park Pickleball Courts Engineering Agreement – discussion regarding having work done this fall by DPW for lower cost. Brian will call our attorney to see if we need bids.
- The transformer at Veterans Park was moved on Friday.

SAFETY - Carl Roethel, Chairperson – No Business

- Key Lock Box Ordinance for Fire Dept to access businesses -
 - Motion by Roethel seconded by Eggebeen to approve ordinance for key lock box. Motion carried.
- Kudos to Oostburg Fire Dept and First Responders – request to publicly acknowledge on Facebook and Lakeshore Weekly. Brian will get permission from the family first.
- Town of Wilson Fire Department Update – last week Monday had public hearing to decide if they should pull out of Fire Partners agreement. Tie vote and 1 abstained.
- School Crossing Guards - new vests requested by Oostburg School District – the Board advised Amy to order new vests.

STREETS - Philip Mentink, Chairperson

- WE Energies relocation at Center Ave and Heritage Dr – sidewalk can be realigned to avoid the pole.
- Ordinance for Sidewalk Installation and Repair – Bauer reviewed it.
 - Motion by Mentink seconded by Roethel to finalize ordinance. Motion carried.
- Sidewalk Extension Project Update – notice of award and construction projects were mailed to Parking Lot Maintenance. They have 10-15 days to return paperwork. Engineer to provide special assessments spreadsheet.

UTILITIES – Steve Eggebeen, Chairperson

- Request by Board members to push Frontier to remove the old telephone poles.

PRESIDENT'S UPDATE – No Business**ADJOURNMENT**

Motion by Wynveen seconded by Mentink to adjourn at 7:03 pm. Motion carried.

Respectfully submitted,

Amy Wilterdink, Clerk