

Minutes of the Regular Village Board Meeting
Village of Oostburg, 1140 Minnesota Avenue, Oostburg, WI
Monday, July 8, 2024, 6:00 pm

ATTENDANCE

The following Village Board members were present: President Brian Hilbelink, Trustees Jim Davies, Steve Eggebeen, Phil Mentink, Carl Roethel, and Glenn Wynveen. Also present were Ken Beilke, Wendy Bjorklund, Jon Kuhlow, Jesse Rogers, and Clerk Amy Wilterdink. Peter Scheppmann was absent.

MEETING COMPLIANCE

- The Village President called the meeting to order at 6:00 pm.
- The Pledge of Allegiance was recited.
- The Village Clerk certified that the agenda was posted on July 3 at 10:30 am at the Municipal Building, Post Office, Oostburg Public Library, and the Village website.
 - Motion by Roethel seconded by Mentink to approve the agenda. Motion carried.

PUBLIC INPUT –

- DPW Updates – Joel Ternes provided an update regarding several projects including storm sewer in Westfield, Mentink’s Park walkway, Brandon taking classes for CDL Class A certification, safety concerns at mailboxes on Wisconsin Ave near N 10th St, Case 580 repairs, water retention options, Sunrise Park bathroom, and Veterans Park transformer.
- Greg LeMahieu provided an update regarding water tower washing, chloride variance, plumbing project at 830 Wisconsin Ave, and wastewater treatment plant good capacity during rainstorms.
- Library Update – Jesse Rogers gave a mid-year report. Highlights include a new website, new carpeting, increased participation in summer reading, and 2023 was the highest circulation year with 77,000 items checked out. Jesse will provide the Board a Library Tour on Aug 12 at 5:30 pm.

MEETING MINUTES –

- Motion by Davies seconded by Wynveen to accept the Regular Board meeting minutes of June 10, 2024. Motion carried.
- Motion by Wynveen seconded by Eggebeen to accept the Joint Review Board meeting minutes of June 25, 2024. Motion carried.

CLERK’S REPORT/FINANCIALS

- Amy reminded the Trustees to be careful when opening email attachments and links. Scam emails are increasing with the upcoming election.
- Amy will attend UWGB Clerk Institute next week. Jill will run water bills and payroll.
- The next Board meeting on Aug 12 will be held at the Library because the Counsel Room will be set up for the Aug 13 Primary Election.
- Due to Labor Day, the September committee meeting will be held on Tuesday, Sept 3.
- Financial Reports – Motion by Wynveen seconded by Roethel to approve financial reports, including checks numbered 53320-53383. Motion carried.

UTILITIES – Steve Eggebeen, Chairperson

- WE Energies relocation at Center Ave and Heritage Dr – discussion regarding moving 30 feet costing us \$3,000. Move this topic to next month’s agenda under Streets.
- WE Energies relocation of transformer at Veterans Park -
 - Motion by Eggebeen seconded by Davies to relocate transformer at a cost of \$11,139.52. Motion carried. Grading, cement, and blacktop should be in 2025 proposed budget. Roll call vote 6-0. Motion passed.
- Plumbing costs at 830 Wisconsin Ave – the Village incurred approximately \$8,673.55 in costs helping the new homeowners correct plumbing issues caused by a combination of issues not on the part of the Village.
 - Motion by Eggebeen seconded by Mentink to bill the homeowner for the bills, pending approval by our attorney. Motion carried.

ZONING/PARKS – Glenn Wynveen, Chairperson

- Easement elimination at 1221 Center Ave – the homeowner requested to plant trees on the old easement. The Board will not use this easement in the future, but there is no reason to spend the money to eliminate it. The homeowner may plant on the easement.
- Sunrise Park Bathroom Update – concrete work has been delayed due to wet ground.

SAFETY - Carl Roethel, Chairperson – No Business**STREETS** - Philip Mentink, Chairperson

- Sidewalk Extension Project Bids and Award of Contract – 3 bids received on Tuesday. After some discussion, the Board decided for Phil to call references and then hold a Special Board meeting on Thursday at 6:00 pm to decide which vendor to award the contract.
- Bids for Streets – Pete will move forward to request engineering proposals.

PROPERTY - Pete Scheppmann, Chairperson

- Library Board Reappointment Nikki Mills
 - Motion by Eggebeen seconded by Wynveen to reappoint Nikki Mills to Library Board. Motion carried.
- Westfield Pond Offer to Purchase
 - Motion by Eggebeen seconded Roethel to accept offer to purchase of Westfield Pond in the amount of \$1.00 plus Village pays up to \$750.00 for the title insurance. Motion carried. Wynveen abstained.

FINANCE - Jim Davies, Chairperson

- OAA Temporary Alcohol Permit Application for July 25, 2024
 - Motion by Davies seconded by Roethel to accept alcohol permit. Motion carried.
- Operator Permits for Travis Krell and Sandy VanEss
 - Motion by Davies seconded by Roethel to approve operator permits. Motion carried.
- Associated Appraisal contract 2025-2027 – push this topic back to committee. Brian will call them.

MISCELLANEOUS BUSINESS

- The Village Board received a large Thank You card from the Library for new carpeting.

PRESIDENT'S UPDATE

- President Hilbelink gave an update regarding various meetings in the Village.
- Rescinded tax for 411 Zuider Lane due to acreage error -
 - Motion by Wynveen seconded by Roethel to approve rescinded taxes. Motion carried.

ADJOURNMENT

Motion by Wynveen seconded by Eggebeen to adjourn at 7:34 pm. Motion carried.

Respectfully submitted,

Amy Wilterdink, Clerk