

**Minutes of the Public Hearing & Regular Village Board Meeting
Village of Oostburg, 1140 Minnesota Avenue, Oostburg, WI
Monday, July 14, 2025, 6:00 pm**

- Brian Hilbelink called the meeting to order at 6:00 pm.
- The Pledge of Allegiance was recited.
- Roll Call was taken –
 - Present: Village President Brian Hilbelink, Trustees Jim Davies, Steve Eggebeen, Phil Mentink, Carl Roethel, Peter Scheppmann, and Glenn Wynveen.
 - Other Attendees: Ken Beilke, Wendy Bjorklund, Adam Dykstra, Travis Krell, Judy Meerdink, Brian Schumacher, Anne TenPas, Roy TenPas, Ruth TenPas, Nate Voskuil, Ron Wensink, Shirley Wensink, and Clerk Amy Wilterdink.
- Amy Wilterdink certified that the agenda was posted on July 11, 2025 at 1:00 pm at the Municipal Building, Post Office, Oostburg Public Library, and the Village website.
- Motion by Mentink seconded by Roethel to approve the agenda. Motion carried.

PUBLIC HEARING –

- Motion by Wynveen seconded by Eggebeen to open the public hearing on the discontinuation of the unpaved portion of Woodland Court Public Right-of-Way. Motion carried. No public input regarding this topic.

PUBLIC INPUT –

- Several residents including Ron Wensink, Roy TenPas, and Judy Meerdink communicated concerns regarding several foxes in the westfield neighborhood. Carl Roethel provided an educational handout from the Toronto Wildlife Center indicating that foxes are not a threat to humans and how to alter the environment to deter them.

MEETING MINUTES/FINANCIALS/CLERKS REPORT –

- Motion by Davies seconded by Scheppmann to approve the Regular Board meeting minutes of June 9, 2025. Motion carried.
- Amy will attend UWGB Clerks training July 14-18, 8 am-5 pm. The office will be closed.
- Glenn will take meeting minutes at the Aug 11 Board meeting when Amy is unavailable.
- Financial Reports – Motion by Scheppmann seconded by Davies to approve financial reports, including checks numbered 54391-54468. Motion carried.

ZONING/PARKS – Glenn Wynveen, Chairperson

- Accept recommendation from Plan Commission to approve Poco Packing plans.
 - Motion by Wynveen seconded by Davies to accept the recommendation from Plan Commission to approve the site plan with the understanding that Mitch will address tree size, siding type, eco grass, and sign. Motion carried.
- Settlers Pointe Final Plat approval – no business. Documentation was not yet received.
- Ord 12-2025 to amend Official Zoning Map – no business. Final Plat was not yet received.
- Pickleball Sponsorship. Glenn communicated that businesses can provide sponsorship for 3, 5, or 10 years. The sponsorship pays for a sign and a donation. Money will be used for maintenance and future upgrading of pickleball courts.

- Motion by Wynveen seconded by Davies to approve Pickleball sponsorship program. Motion carried.
- Request from Oostburg Concrete for Proposed Building in BPD – no business. Documentation was not yet received.
- Sunrise Parks Lawn Repair Proposals.
 - Motion by Wynveen seconded by Scheppmann to accept the bid from Serenity Farms in the amount of \$46,960. Motion carried.

UTILITIES – Steve Eggebeen, Chairperson

- DNR Recommendation for Unknown Lead Services. Steve communicated that Greg sent approximately 300 letters to residents who answered the lead survey as “don’t know” as required by the DNR.
- Visu Sewer Proposal for Cure-in-Place Pipe (CIPP).
 - Motion by Eggebeen seconded by Mentink to approve lining the interceptor pipe. Motion carried.
- Request from Tim Herr to waive \$20.25 late fees on tenant’s delinquent bill. Per discussion, the Board will not waive late fees on account 000-7560-05.
- Unmetered Water Sales propose \$50 per day plus water usage rate.
 - Motion by Eggebeen seconded by Mentink to add to fee schedule for DPW work hours to charge \$50 per day for unmetered water sales. Motion carried.
- Poco cost for water/sewer hookup. No Business - quotes are not yet received.
- Light layout for new subdivision. No Business - WE Energies did not yet provide info.

SAFETY - Carl Roethel, Chairperson

- Fireworks Permit Application. No business - committee is working on this action.
- Fee schedule for failure to return garbage bin - \$25 fine (after one sticker warning).
 - Motion by Roethel seconded by Wynveen to add \$25 fee to 11.02(b). Motion carried.
 - Discussion regarding trash bins on Minnesota Ave north of railroad tracks. Phil could ask Joel to request Sheboygan County put a shoulder on Minnesota Ave.
- Burning Ordinance Fine Schedule.
 - Motion by Roethel seconded by Wynveen to implement burning ordinance fine schedule of \$25 first offense; \$50 second offense; \$100 third offense. The Code Enforcer will implement. Motion carried.
- Natural Lawn Fine Schedule – No action because it’s already on the fine schedule.
- Discussion of Fire Dept Purchases. The Fire Partners met to discuss a proposed new agreement without Town of Wilson. The proposal is for parties to share expenses as follows: 40% Village of Oostburg; 30% Town of Holland; and 30% Town of Lima.
 - Motion by Roethel seconded by Eggebeen to accept the Fire Partners revised contract effective 10/1/25. Motion carried. Roll call vote 7-0.
 - Fire Truck request by Fire Chief Nate Voskuil.
 - Motion by Roethel seconded by Eggebeen to move ahead with the concept of purchasing a new pumper fire truck so that Fire Dept can make an intent to purchase a chassis. They will likely receive it by end of 2027. The Fire Dept plans to trade in the 1993 truck and 2000 truck for estimated trade-in value

of \$35,000-\$70,000; and buy one pumper and one pick-up truck for the estimated amount of \$1,185,000.

- Roll Call Vote: Davies yes; Eggebeen yes; Mentink yes; Roethel yes; Scheppmann yes; Wynveen yes; Hilbelink no. Motion carried 6-1.
- President Brian Hilbelink requested more details by the Aug 11 Board meeting including financing amount due in 2026 and actual amount requested. Also, the townships should reimburse the Village that same month for Fire Truck loan payments - not 4 quarters of payments.
- Aerial Photo – No action. Jim is working on this.

STREETS - Philip Mentink, Chairperson

- Street Project Update – Phil communicated they completed sanitary and water lines on S 9th St and the gas company is done. Next they will work on Huron and Ontario.
- Ohio Ave Repaving – estimate from County to repave 800 feet on Ohio Ave.
 - Motion by Mentink seconded by Eggebeen to accept estimate from the County in the amount of \$127,251 to complete repaving 800 ft on Ohio Ave. Motion carried.

PROPERTY – Peter Scheppmann, Chairperson

- Request to Vacate parcel 87320121 west of Zuider Ln behind three residents.
 - Motion by Scheppmann seconded by Eggebeen to request County vacate parcel 87320121. Motion carried.
- Next month, an Eagle Scout will give presentation to put small fence on east side for outside reading area.

FINANCE – Jim Davies, Chairperson

- Approval of Jeff Gabrielse as new Code Enforcer.
 - Motion by Davies seconded by Roethel to hire Jeff Gabrielse as Code Enforcer. Motion carried.

PUBLIC HEARING –

- Close Public Hearing.
 - Motion by Wynveen seconded by Mentink to close the public hearing. Motion carried.
- Discontinuance of Woodland Court
 - Motion by Wynveen seconded by Eggebeen to discontinue Woodland Ct east of Viking. Motion carried.

PRESIDENT – Brian Hilbelink, Village President

- Brian met with the Sheboygan County Sheriff to discuss speeding, lack of tickets, our contract for increased hours, and speeds getting worse. The Sheriff will set up targeted enforcement.

ADJOURNMENT - Motion by Wynveen seconded by Davies to adjourn at 7:21 pm. Motion carried.

Respectfully submitted,
Amy Wilterdink, Clerk/Treasurer