

Minutes of the Regular Village Board Meeting
Village of Oostburg, 1140 Minnesota Avenue, Oostburg, WI
Monday, June 10, 2024, 6:00 pm

ATTENDANCE

The following members of the Village Board were present: President Brian Hilbelink, Trustees Jim Davies, Steve Eggebeen, Phil Mentink, Carl Roethel, Peter Scheppmann, and Glenn Wynveen. Also present were Ken Beilke, Peggy Lemkuil, Matt McCardell, and Clerk Amy Wilterdink.

MEETING COMPLIANCE

- The Village President called the meeting to order at 6:00 pm.
- The Pledge of Allegiance was recited.
- The Village Clerk certified that the agenda was posted on June 7 at 10:00 am at the Municipal Building, Post Office, Oostburg Public Library, and the Village website.
- Motion by Wynveen seconded by Roethel to approve the agenda. Motion carried.

PUBLIC HEARING - Motion by Wynveen seconded by Roethel to open public hearing.

PUBLIC INPUT –

- Pickleball Courts - Presentation by Peg Lemkuil regarding pickleball attendance, surface repairs needed, safety concerns, and request for budget.
- Dog Hotel – Timothy Wadsworth – did not attend. No business discussed.
- Code Inspection – Jim Davies introduced Matt McCardell as the proposed new hire.

MEETING MINUTES –

- Motion by Scheppmann seconded by Mentink to accept the Regular Board meeting minutes of May 13, 2024. Motion carried.
- Motion by Roethel seconded by Wynveen to accept the Special Board meeting minutes of May 21, 2024. Motion carried.
- Motion by Davies seconded by Scheppmann to accept the Board of Review meeting minutes of May 22, 2024. Motion carried.
- Motion by Mentink seconded by Eggebeen to accept the amended Streets Committee meeting minutes of May 23, 2024. Motion carried.

CLERK'S REPORT/FINANCIALS

- Financial Reports – Motion by Wynveen seconded by Scheppmann to approve financial reports, including checks numbered 53246-53319. Motion carried.

FINANCE - Jim Davies, Chairperson

- Position Description for Code Inspection Specialist – the purpose of the position is to enforce ordinances under the direction of the Safety committee. Jim will revise the position description.
- Hire new Code Inspection Specialist -
 - Motion by Davies seconded by Wynveen to hire Matt McCardell. Motion carried.

- Invest \$230,000 proceeds from cell tower rental in high interest account.
 - Amy opened a 6-month CD with \$250,000 at 5.1%. The Board will decide where to invest at the October Board meeting.
- Alcohol License Permit Applications -
 - Mentink's Market Class "A" beer and "Class A" liquor license
 - Kwik Trip Class "A" beer and "Class A" liquor license
 - Judi's Class "B" beer and "Class C" wine license
 - Speedup Class "A" beer, "Class A" Liquor, and "Class A" Liquor (Cider) license
 - Motion by Davies seconded by Roethel to accept applications. Motion carried.
- Cigarette, Tobacco, and Electronic Vaping Permit Applications
 - Kwik Trip application
 - Speedup application
 - Motion by Davies seconded by Eggebeen to accept applications. Motion carried.
- Operator's (Bartender's) License Applications
 - Mentink's Market – Jay Mentink, Matthew Mentink, Ashley McCabe, Kim Meulbroek, Faye Mentink, Annalyce Salapat, Victoria Malueg, Reagan Hilbelink, Toshia Newell, Lynette Lammers
 - Kwik Trip – Julie Drossel, Jennifer Weiley, Sean Bradley, Heather Lammers, Colton Sellin, Brian Mentink, Kim Thein, Gary Boettcher, Cary Densow, Scott VanDriest, Sonya Wade, Zachery Irish, Wendy Sippel, Amy Buechel, Nichole Liebenstein, Lisa Burmesch, Michelle Bohlman, Sarah Meyer, Val Lohr, Lucas Heaton, Olivia Fischer, Gabriela Merida, Damien Erickson
 - Judi's – Despina Fergadakis and Cali Olds
 - Speedup – Marcus Newton
 - Motion by Davies seconded by Eggebeen to accept applications. Motion carried.

UTILITIES – Steve Eggebeen, Chairperson

- Generator Proposals for Wells – Steve will propose as a 2025 budget item.
- Annual Compliance Maintenance Annual Report (CMAR) Resolution 3-2024
 - Motion by Mentink seconded by Eggebeen to approve CMAR. Motion carried.
- Multi-Discharge Variance for Phosphorous and 5-year permit application
 - Motion by Eggebeen seconded by Scheppmann to approve variance. Motion carried.
- Wisconsin Electric Easement in Veterans Park
 - Motion by Eggebeen seconded by Scheppmann to approve easement. Motion carried.

ZONING/PARKS – Glenn Wynveen, Chairperson

- Westfield Pond Offer to Purchase – easement is in the northeast corner of the pond.
 - Motion by Wynveen seconded by Eggebeen to approve Offer to Purchase pending legal description of easement/right-of-way. Motion carried.
- Motion by Scheppmann seconded by Wynveen to close public hearing.
- An Ordinance Repealing and Recreating Chapter 10 of the Developmental Codes of the Village of Oostburg, Wisconsin Regulating Floodplain Zoning.
 - Motion by Wynveen seconded by Eggebeen to accept ordinance to repeal and recreate Chapter 10 of the Developmental Codes of Regulating Floodplain Zoning. Motion carried.

SAFETY - Carl Roethel, Chairperson

- Knox Box – the Fire Department is asking to consider an ordinance providing Fire Dept access to businesses rather than breaking down doors. The ordinance would require Knox Box for new business construction and strongly encourage Knox Box for existing buildings. The Board has no objections. Carl will work on a final version ordinance.
- Fire Dept and First Responder checkbooks – per advice from auditor, Fire Dept providing financial information to Board. Donations are over budget from 2023.
- Tornado Warning Siren sound level in Eastfield – Amy to promote the Sheboygan County emergency app rather than adding a second siren.
- Burning Ordinance – complaints regarding two businesses who burn large amounts of trash blowing to private properties. Our ordinance allows burning after 3 pm.
 - Motion by Roethel seconded by Eggebeen to change ordinance to remove the times and only allow with an annual permit. Motion carried.

STREETS - Philip Mentink, Chairperson

- Center Avenue Sidewalk Extension project update – will publish notice for bids on July 18 and 25. Will finish project this fall.
- Sidewalk Ordinance Chapter 10 revisions -
 - Motion by Mentink seconded by Scheppmann to approve pending legal review. Motion carried.

PROPERTY - Pete Scheppmann, Chairperson

- Electrical quotes for dry storage building – Scheppmann defers this topic to Eggebeen.
 - Motion by Eggebeen seconded by Mentink to award contract to Lakeshore Electric, bid amount \$18,300. Motion carried. Scheppmann abstained.
- Business Park Sale of Vacant Land / Waiver on Right of First Approval and Minimum Improvement Value - sale of vacant land from Oostburg Concrete Products to MM Green Bay Cold Storage – Resolution 4-2024
 - Motion by Scheppmann seconded by Roethel to do the wavier for Right of First Approval and Minimum Improvement Value and changing the date highlighted by Glenn to Dec 30, 2021 contingent of them getting their contract. Motion carried.

MISCELLANEOUS BUSINESS

- Aerial Photo – Phil Mentink will contact the company to take photos this summer.
- Oostburg Christian School sent a thank you to the Village for playground wood chips.

PRESIDENT'S UPDATE

- President Hilbelink gave an update regarding various meetings in the Village.

ADJOURNMENT

- Motion by Davies seconded by Wynveen to adjourn at 7:27 pm. Motion carried.

Respectfully submitted,

Amy Wilterdink, Clerk