

**MINUTES OF THE REGULAR VILLAGE BOARD MEETING  
VILLAGE OF OOSTBURG  
VILLAGE OFFICES, 927 CENTER AVENUE, OOSTBURG, WISCONSIN  
MONDAY, MAY 13, 2013**

The following members of the Village Board were present: President Allen Wrubbel, Trustees Glenn Wynveen, Steve Eggebeen, Steve Boss, Carl Roethel, James Davies and Brian Hilbelink.

Also present was Clerk Jill E. Ludens, Phil Cosson of Ehlers & Associates, Deputy Ryan Kelley, and Roger and Mary Oonk.

President Wrubbel called the meeting to order at 6:00 P.M.

Rev. John Tinsley of the Bethel Orthodox Presbyterian Church opened the meeting with prayer.

**CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW:** The Village of Oostburg received certification from Clerk Ludens that the May 13, 2013 Notice of Meeting and Agenda was posted on May 10, 2013 at 3:15 P.M. at the Oostburg Municipal Office, the Oostburg Public Library and the Oostburg Post Office.

It was moved by Trustee Davies and seconded by Trustee Roethel to approve the agenda as presented. Motion carried.

Trustee Eggebeen moved to approve the Regular Board Meeting minutes dated April 8, 2013. Trustee Wynveen seconded the motion. Motion carried.

Trustee Davies made a motion to approve general fund checks 41567-41681. Trustee Wynveen seconded the motion. Motion carried.

Deputy Ryan Kelley updated the village board on the status of matters in the village and Amsterdam Park.

President Wrubbel presented Roger Oonk with a plaque acknowledging his years of service to the Village of Oostburg. Roger began his employment with the Village of Oostburg on February 18, 1974. He will retire from full time employment with the village on Thursday, May 30, 2013. Roger served the Village as its Director of Public Works.

Phil Cosson addressed the meeting regarding refinancing the 2006 \$2,860,000 notes and financing current obligations of TIF #1. Following his presentation, Trustee Davies made a motion to authorize Phil Cosson of Ehlers & Associates to proceed with a 2013 capital financing, including the refinancing of existing debt. Trustee Eggebeen seconded the motion. Upon a call of the roll, all trustees voted in favor of the resolution. Motion carried.

Trustee Davies moved to approve Resolution 1-2013 (13/14), A Resolution Designating Officials Authorized to Declare Official Intent Under Reimbursement Bond Regulations. Trustee Roethel seconded the motion. Upon a call of the roll, all trustees voted in favor of the resolution. Motion carried.

Trustee Davies made a motion to approve the 6% incentive payment to the developer Gordon J. Veldboom under the terms of the Development Agreement for Strawberry Fields in the amount of \$40,452.00. Trustee Roethel seconded the motion. Motion carried.

Trustee Davies moved to enter into closed session for discussion of personnel matters pursuant to §19.85(1)(c), Wis. Stats. Trustee Eggebeen seconded the motion. Upon a call of the roll, all trustees voted in favor of the motion. Motion carried.

Trustee Davies moved to enter into open session which was seconded by Trustee Roethel. Motion carried.

Trustee Davies moved to name Jeff Gabrielse the Director of Public Works effective with the retirement of Roger Oonk on May 30, 2013 and to increase his wage to reflect the position change as agreed upon in closed session effective May 20, 2013. Trustee Roethel seconded the motion. Motion carried.

The draft of the Fire Protection Services Agreement as agreed upon by the fire partner representatives was discussed. Trustee Roethel moved to authorize the president and clerk to execute the agreement on behalf of the Village of Oostburg. Trustee Davies seconded the motion. Motion carried.

Trustee Roethel noted that the Village of Oostburg's share of the Fire Apparatus & Equipment bill dated April 22, 2013 is the sum of \$1,230.94. As the village is advancing the money on behalf of the fire partners for payment of this invoice, Trustee Roethel made a motion to wait until year end to determine the shortfall or overage of the fire department budget before approving additional money for the fire department. Trustee Boss seconded the motion. Motion carried.

The 2013 Roadway Improvement Program was discussed. Trustee Boss made a motion to proceed with the Superior Avenue Water Main Replacement, the Superior Avenue Resurfacing and the North Business Park Drive projects and to forego the 7<sup>th</sup> Street resurfacing in 2013. Trustee Wynveen seconded the motion. Motion carried.

Trustee Boss moved to approve the Agreement with Struck & Irwin Paving Inc. for slurry seal on South Business Park Drive in the amount of \$8,695.80 and on Maple Drive in the amount of \$5,616.00. Trustee Wynveen seconded the motion. Motion carried.

A tour of the Wastewater Treatment Plant by the village trustees was discussed. It was agreed that a plant tour will be arranged with Greg LeMahieu, the Wastewater Treatment Plant Supervisor for May 20, 2013 at 6:00 P.M.

Following the recommendation of both Phil Cosson, the village's financial advisor, and Bryan Grunewald, the village auditor, Trustee Eggebeen moved to increase the sewer rates in the amount of 5% for the Village of Oostburg effective July 16, 2013. The rate increase will be posted and will also be advertised in the Lakeshore Weekly. Trustee Wynveen seconded the motion. Motion carried.

Trustee Wynveen presented revised estimates to the village board for the proposed DPW/Municipal Building to be constructed in 2014. Following a lengthy discussion, Trustee Eggebeen moved to authorize Smies Architects to proceed to prepare two alternate sets of drawings reflecting the different square footage requirements and to proceed with bidding the alternate plans. Trustee Roethel seconded the motion. Upon a call of the roll, Trustees Eggebeen, Roethel, Davies, and Wynveen voted in favor of the motion. Trustees Boss and Hilbelink voted against the motion. Motion carried.

Trustee Wynveen made a motion to authorize the village president to explore possible cost saving measures with the School District of Oostburg. Trustee Eggebeen seconded the motion. Motion carried.

Trustee Wynveen moved to approve the updated form of the Library Meeting Room Policy presented by the Oostburg Public Library Board to allow for use of the meeting room when the library is not open. Trustee Eggebeen seconded the motion. Motion approved.

Trustee Wynveen moved to authorize the Village President and Clerk to execute the Right of First Refusal with Oostburg Village Square LLC in the form presented to the meeting. Trustee Boss seconded the motion. Upon a call of the roll, all trustees voted in favor of the motion. Motion carried.

Trustee Wynveen announced to the board that Mary Stein and Lori Walker had volunteered to work on the village flower beds at the Village Exchange and Stuart Mentink Park.

Trustee Hilbelink presented a proposal to upgrade the downtown street lights to LED lights. After discussion, Trustee Hilbelink made a motion to proceed by trying the lights on two downtown fixtures in the month of July for a three week sample period. In the event the lights are successful, the village will budget the items necessary to make the change in 2014. Trustee Davies seconded the motion. Motion carried.

Trustee Hilbelink moved to approve the proposal submitted by Mike DePagter Plumbing LLC in the sum of \$1,394.73 dated May 10, 2013 to run a sewer line to the food stand at the Oostburg Village Park. Trustee Davies seconded the motion. Motion carried.

Trustee Davies moved to adjourn the board meeting at 8:35 P.M., which was seconded by Trustee Wynveen and unanimously carried.

Respectfully submitted,

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Jill E. Ludens, Clerk/Treasurer