

Minutes of the Regular Village Board Meeting
Village of Oostburg, 1140 Minnesota Avenue, Oostburg, WI
Monday, February 12, 2024

ATTENDANCE

The following members of the Village Board were present: President Brian Hilbelink, Trustees Jim Davies, Steve Eggebeen, Phil Mentink, Carl Roethel, Peter Scheppmann, and Glenn Wynveen. Also present were Ken Beilke, Jeff Holler, Tom TeBeest, Joel Ternes, and Clerk Amy Wilterdink.

President Hilbelink called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

COMPLIANCE WITH OPEN MEETINGS LAW

The Village Clerk certified that the agenda was posted on February 9 at 2:00 pm at the Municipal Building, Post Office, Oostburg Public Library, and the Village website.

AGENDA - Motion by Wynveen seconded by Mentink to approve the agenda. Motion carried.

PUBLIC INPUT

- Jeff Holler spoke regarding property assessment value and submitted a Claim on Excessive Assessment. The Board encouraged him to attend Open Book on May 8, 2024. This topic will be added to next month's agenda for a decision.

MEETING MINUTES

- Motion by Davies seconded by Scheppmann to accept the minutes of January 8, 2024, Regular Board meeting. Motion carried.
- Motion by Wynveen seconded by Roethel to accept the minutes of January 23, 2024, Safety Committee meeting. Motion carried.
- Motion by Wynveen seconded by Roethel to accept the minutes of February 5, 2024, Special Board meeting. Motion carried.

DPW REPORT – Report by Joel Ternes

- Center Ave Tree Removal – Joel communicated tree removal progress on Center near 1st Street as approved by the Board. Discussion regarding impact of trees on large trucks, sidewalk damage, and Sheboygan County preference.
 - Motion by Mentink seconded by Wynveen to remove all the trees in the County right-of-way on Center Ave east of 4th St. Motion carried.
- Village Logo / Decal on Village vehicles – Joel is working with Marshall Sign to change the logo on DPW trucks.
 - Motion by Scheppmann seconded by Roethel to choose one logo tonight to move forward. Middle logo chosen. Motion carried.
- Cellular Water Meters - DPW changed 220 endpoints from radio to cellular.
- Floor repair – grouting is recommended on a Saturday. Amy asked to let the cleaning company know.
- GMC pick-up truck will be auctioned online.

- New grass along sidewalks from 2023 Streets Projects has some damage from residents blowing snow. That is the residents' responsibility. We did full restoration in fall.
- Bridges and culverts – Sheboygan County has two inspectors on staff to take care of it.

PROPERTY - Pete Scheppmann, Chairperson

- Quotes for dry storage building –
 - Motion by Scheppmann, seconded by Eggebeen to accept KSI proposal. Discussion regarding vendors. Roll call vote Eggebeen yes; Mentink yes; Roethel no; Scheppmann yes; Wynveen yes; Davies yes; Hilbelink yes. 6-1 motion carried.

CLERK'S REPORT/FINANCIALS

- We collected \$4.7m in property taxes with only 22 delinquent parcels to pay the County.
- TID 1 closure – we will not be charging any expenses other than audit and legal. Also, for the TID 1 Pilot, no more billing for Viking, Wenig, or OCS in future years.
- August 12 Board meeting will be held in the Library because it's the day before election.
- Motion by Wynveen seconded by Scheppmann to approve financial reports, including checks numbered 52926-53003. Motion carried.

ZONING/PARKS – Glenn Wynveen, Chairperson

- Dirkse Park Flagpole Light – American Legion will donate flagpole to be close to score board beyond outfield fence. Glenn will talk to the Legion regarding lighting.
 - Motion by Wynveen seconded by Davies to accept the light pole from Marshall Sign donated by American Legion with our thanks. Motion carried.
- Park Sign location in Veterans Park and Sunrise Park –
 - Motion by Wynveen seconded by Roethel to place Veterans Park sign south of Bandshell. Motion carried.
 - Sunrise Park decision will be put off until the new park is further developed.

STREETS - Philip Mentink, Chairperson

- Sidewalks to Culver's Bid documents –
 - Motion by Mentink seconded by Eggebeen to accept Cedar Corp proposal as submitted. Motion carried.
- Aerial Photo –
 - Motion by Mentink seconded by Scheppmann to accept bid from Dronenginuity. Motion carried.

SAFETY - Carl Roethel, Chairperson

- Police presence in Village – since meeting with Sheriff, County has increased citations.
 - Motion by Roethel seconded by Scheppmann to request a new contract from Sheriff to double our contract hours starting in March. Motion carried.
- Speed Counter – when weather is appropriate, the Sheriff's Dept will provide a speed counter to record speed and time of day at N 10th St and west entrance on Center Ave.
- Camper Parking – Tim Brill requested to park camper on designated parking spot with permeable hard service like drain grates.

- Motion by Roethel seconded by Davies to allow residents to construct parking spot using semi-permeable. The Safety Committee will work to revise the ordinance in upcoming months. Motion carried.
- Orange Cross presented contract scheduling changes at the Safety meeting.
 - Motion by Roethel seconded by Davies to discontinue paying half the rent for the apartment starting March 1. Motion carried.
- Property Maintenance Ordinance Changes – committee met to review natural lawns and decided to add what the state considers noxious weeds and to define rear yards.
 - Motion by Roethel seconded by Wynveen to adopt ordinance, have attorney put together in legal format. Motion carried.

PROPERTY - Pete Scheppmann, Chairperson

UTILITIES – Steve Eggebeen, Chairperson

- Water/Sewer Budgets – after audit is done and journal entries are completed, Amy will resend the 2023 financials to Steve.
- Meter changes – DPW is making good progress and will re-sell the meters all at once.

FINANCE - Jim Davies, Chairperson

- 2023 Final Special Assessments for Sidewalk/Curb/Gutter. Interest was incorrectly calculated using 4% in letters sent 12/29/23.
 - Motion by Davies seconded by Wynveen to resend bills to those who chose payment plan calculating interest at 4.85%. Motion carried.
 - Finance options for 3 years or 5 years.
 - Terms at 4.85% annual interest rate.
 - Resend letters in mid-March with a response due in 30 days.
- One resident requested to pay special assessments monthly for one year.
 - Motion by Davies seconded by Wynveen to allow payments with interest by Oct 15. Motion carried.
- Quote for Daily Computer Back-up
 - Motion by Davies seconded by Roethel to add daily back-up. Motion carried.

MISCELLANEOUS BUSINESS – No business.

PRESIDENT’S REPORT – Brian Hilbelink

- Brian Hilbelink met with Bryan Grunewald regarding Village finances. The annual report will provide details. Amy will schedule CLA to present at the April Board meeting.

ADJOURNMENT

Motion by Wynveen seconded by Davies to adjourn at 7:56 pm. Motion carried.

Respectfully submitted,

Amy Wilterdink, Clerk