

**Minutes of the Regular Village Board Meeting
Village of Oostburg, 1140 Minnesota Avenue, Oostburg, WI
Monday, December 9, 2024, 6:00 pm**

- Brian Hilbelink called the meeting to order at 6:00 pm.
- The Pledge of Allegiance was recited.
- Roll Call was taken -
 - Present: Village President Brian Hilbelink, Trustees Jim Davies, Steve Eggebeen, Phil Mentink, Carl Roethel, Peter Scheppmann, and Glenn Wynveen. Other Attendees: Ken Beilke, Wendy Bjorklund, and Clerk Amy Wilterdink.

AGENDA/MEETING MINUTES/FINANCIALS –

- The Village Clerk certified that the agenda was posted on December 5 at 2:00 pm at the Municipal Building, Post Office, Oostburg Public Library, and the Village website.
 - Motion by Roethel seconded by Davies to approve agenda. Motion carried.
- Motion by Wynveen seconded by Davies to accept the Plan Commission meeting minutes of November 11, 2024. Motion carried.
- Motion by Wynveen seconded by Scheppmann to accept the amended Regular Board meeting minutes of November 11, 2024 after adding “for Design of 2025 Street Improvements” under Streets section. Motion carried.
- Financial Reports –
 - Motion by Scheppmann seconded by Wynveen to approve financial reports, including checks numbered 53684-53751. Motion carried.

ZONING/PARKS – Glenn Wynveen, Chairperson

- Request from Brian Bruggink/Town of Holland Minor Land Division.
 - Motion by Wynveen, seconded by Davies to accept the request. Motion carried.
- Request from Monahan and Anderson/Town of Holland Minor Land Division.
 - Motion by Wynveen, seconded by Davies to accept the request. Motion carried.
- Pickleball/Tennis Court Electrical Bid – request for proposal for electrical work. Fencing and light poles have been removed. Amy to publish notice in Sheboygan Press and send request for bids to five local businesses with due date of January 31.
- Thank you from Oostburg Athletic Association was received for supporting the chain link fence project.
- Sunrise Park electrical meter was hung last week. The bathroom will be closed for winter to prevent plumbing damage.

UTILITIES – Steve Eggebeen, Chairperson

- Virtual Server Options – quotes are in the packet for a new server and for a firewall between office and wastewater treatment plant systems.
 - Motion by Eggebeen, seconded by Mentink to approve all 3 quotes. Motion carried.
- Disposal Permits
 - Motion by Eggebeen, seconded by Scheppmann to approve 3 disposal permits for when the 2025 permit fee is returned. Motion carried.

SAFETY - Carl Roethel, Chairperson

- Transient Merchant Permits –
 - Motion by Roethel seconded by Wynveen to send out applications and approve two renewals for Heavy Smoker and King Wok after permit fee paid. Motion carried.
- Burning Permit Application –
 - Motion by Roethel, seconded by Wynveen to approve Open Burning Permit Application form. Motion carried.
- Sheboygan County emergency communication system – Amy would need to communicate this system to residents. Put on February agenda to discuss effort after tax collection.

STREETS - Philip Mentink, Chairperson

- No business.

PROPERTY - Pete Scheppmann, Chairperson

- Skytrak purchase
 - Motion by Scheppmann, seconded by Davies to purchase SkyTrak at \$29,000. Motion carried.
- Library Board Reappointment – Brian Nyenhuis & Edith Daane retroactive to July 2024. An error was made at the July 2024 Board meeting reappointing Nikki Mills.
 - Motion by Scheppmann, seconded by Eggebeen to approve Brian Nyenhuis and Edith Daane to the Library board. Motion carried.

FINANCE - Jim Davies, Chairperson

- Employee Holiday Bonuses
 - Motion by Davies, seconded by Scheppmann to approve employee holiday bonus checks in the amount of \$300 for full-time employees, and \$100 for Jill, Matt, and Bruce. Motion carried.

PRESIDENT – Brian Hilbelink

- The Trailhead Building will be closed for winter as in the past.
- No news from our attorney regarding the Pine Haven lawsuit.
- Based on final plat approval for Settler's Pointe Phase 1, the DPW does a walk through, and then it's ours. The DPW will look at Phase 1 and get a punch list to Gordy Veldboom.

ADJOURNMENT

Motion by Davies seconded by Mentink to adjourn at 6:39 pm. Motion carried.

Respectfully submitted,

Amy Wilterdink, Clerk