

**Minutes of the Regular Village Board Meeting
Village of Oostburg, 1140 Minnesota Avenue, Oostburg, WI
Monday, December 12, 2022**

The following members of the Village Board were present: President Allen Wrubbel, Trustees Steve Eggebeen, Phil Mentink, Carl Roethel, Pete Scheppmann, and Glenn Wynveen. Jim Davies was absent. Also present were Ken Beilke, Joel VanEss, Gordon Veldboom, and Clerk Amy Wilterdink.

President Wrubbel called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

COMPLIANCE WITH OPEN MEETINGS LAW

The Village received certification from Amy Wilterdink that the Agenda was posted on Dec 9 at 2:30 pm at the Municipal Building, Oostburg Public Library, Post Office, and the Village website.

AGENDA/MEETING MINUTES/FINANCIALS

- Motion by Mentink seconded by Roethel to approve the agenda. Motion carried 6-0
- Motion by Wynveen seconded by Scheppmann to approve the amended minutes of Nov 14, 2022, Planning Commission meeting. Motion carried 6-0
- Motion by Wynveen seconded by Mentink to approve the minutes of Nov 14, 2022, Regular Board meeting. Motion carried 6-0
- Motion by Roethel seconded by Wynveen to approve the amended minutes of Dec 8, 2022, Committee meeting. Motion carried 6-0
- Motion by Wynveen seconded by Scheppmann to approve financial reports, including checks numbered 52017-52069. Motion carried 6-0
- Amy requested approval to pay invoices received this month by Dec 31, rather than wait for January board meeting.
 - Motion by Wynveen seconded by Eggebeen to authorize Clerk to pay invoices in December that are received this month for services rendered.
- Voting Equipment Post-Election Audit was performed on November 30. All 1,758 ballots were counted for 4 contests. This effort took 40 hours (8 people working 5 hours). Results were submitted December 1. We expect to be reimbursed \$665.30.

ZONING - Glenn Wynveen, Chairperson

- Settler's Pointe - Motion by Wynveen seconded by Roethel to approve Settler's Pointe final plat plan. Motion carried 6-0
- DNR Permit for Ditch Cleanout – there is a permit fee of \$303 to clean out ditch in Town of Holland, south of DeMaster Road. Motion by Wynveen seconded by Roethel to approve payment to Bruggink's not to exceed \$310. Motion carried 6-0

UTILITIES - Steve Eggebeen, Chairperson

- Contract for Sewage Treatment Study - Kevin Berg discussed phosphorus reporting for the Wastewater Treatment Plant. He requested an extension from the DNR. President Wrubbel explained the DNR reclassified the stream leading to Black River, so discharge limits changed after we built the Wastewater Treatment Plant. Kevin will provide the Board a PCAP (preliminary compliance alternative plan).
 - Motion by Eggebeen seconded by Wynveen to approve the contract for Sewage Treatment Study. Call of roll 5-0. Mentink abstained.

SAFETY - Carl Roethel, Chairperson

- Property Violations at 830 Wisconsin Avenue – Our attorney contacted the property owner living in Tennessee. Then needs to publish in the Sheboygan Press 3 times. The next action is with the Judge.
- Gaming Machines – Shell called asking if they could have gaming machines; however, they are not allowed per Ordinance 2.04(1)(c)(1). Amy will respond to Shell.

STREETS - Philip Mentink, Chairperson

- Resolution for curb, gutter, sidewalk assessments for N 10th Street Project.
 - Motion by Mentink seconded by Eggebeen to approve resolution.
- Resolution for 2023 streets projects including N 9th Street, Wisconsin Avenue, Illinois Avenue, and North 8th Street.
 - Motion by Mentink seconded by Scheppmann to approve resolution.
- The Special Assessment Public Hearing will be held on January 24, 2023.

FINANCE - Jim Davies, Chairperson

- Employee Holiday Bonuses - Motion by Wynveen seconded by Roethel to approve employee holiday bonus in the same amounts as 2021.
- DPW Staffing - Motion by Wynveen seconded by Roethel to follow Personnel Committee's recommendation to hire Brandon Kwiatkowski. We are targeting 1/3/23 as his Hire Date.

PROPERTY - Pete Scheppmann, Chairperson - No business to discuss.**PRESIDENT'S REPORT** – President Allen Wrubbel provided an update on the following:

- The Heads of Government Meeting discussed the increasing costs of equipment for Fire Departments and Emergency Medical. Ozaukee County recently merged Fire Departments to share equipment.
- Culver's closing is scheduled December 28.

ADJOURNMENT

Motion by Wynveen seconded by Mentink to adjourn at 7:06 pm. Motion carried 6-0

Respectfully submitted,

Amy Wilterdink, Clerk