

**Minutes of the Regular Village Board Meeting and Public Hearing
Village of Oostburg, 1140 Minnesota Avenue, Oostburg, WI
Monday, November 13, 2023**

The following members of the Village Board were present: President Brian Hilbelink, Trustees Jim Davies, Steve Eggebeen, Phil Mentink, Carl Roethel, and Glenn Wynveen. Peter Scheppmann was absent. Also present were Ken Beilke, Tony Berry, Wendy Bjorklund, Dane Checolinski, and Clerk Amy Wilterdink.

President Hilbelink opened the Public Hearing at 6:00 pm. The Pledge of Allegiance was recited.

PUBLIC HEARING – 2024 PROPOSED BUDGET

President Hilbelink opened the public hearing and asked if there are any budget questions.

President Hilbelink called the Regular Board meeting to order.

COMPLIANCE WITH OPEN MEETINGS LAW

The Village of Oostburg received certification from Amy Wilterdink that the Notice of Meeting and Budget Public Hearing were posted on November 10 at 10:00 am at the Municipal Building, the Oostburg Public Library, the Post Office, and the Village website. The Public Hearing Notice and Proposed Budget were published in the Lakeshore Weekly on November 2 and 9 and posted at the Municipal Building, the Oostburg Public Library, and the Post Office.

AGENDA

Trustee Roethel requested to move the Sex Offender topic to the end of the meeting. Motion by Wynveen seconded by Davies to approve the amended agenda. Motion carried.

PUBLIC INPUT

- No comments
- Motion by Davies seconded by Wynveen to accept new Real Estate contract with NAI Pfefferle, and to make allowance until March 31, 2024 for two customers already in discussion. Motion carried.
- Offer to Purchase vacant land by Oshkosh Cold Storage
 - Motion by Davies seconded by Wynveen to accept offer to purchase from Oshkosh Cold Storage. Motion carried.

SAFETY - Carl Roethel, Chairperson

- Consider Adopting State of Wisconsin Parking Ordinances
 - Motion by Roethel seconded by Mentink to adopt the State of Wisconsin Parking Ordinances. Motion carried.
- Law Enforcement Contract for 2024
 - Motion by Roethel seconded by Davies to accept the Safety Committee recommendation to keep the same number of hours in 2024 and to accept the Sheboygan County Law Enforcement Contract for 2024. The Safety Committee will investigate other options for code enforcement. Motion Carried.

- Orange Cross Apartment Rent
 - Motion by Roethel seconded by Davies to continue paying half the apartment rent for Orange Cross apartment in 2024. Motion carried.
- First Responder Letter – from Town of Holland, every household received a copy of the letter. Add to December agenda to discuss if we will promote in Lakeshore Weekly and/or Facebook.
- Orange Cross presentation was given at the Committee meeting. Motion by Roethel seconded by Wynveen to accept the Orange Cross presentation. Motion carried.
- Fire Dept Election Nominations for Secretary/Treasurer: Bob Graff and Brian Schumacher
 - Motion by Roethel seconded by Wynveen to approve the Fire Dept nominations for Secretary/Treasurer. Motion carried.
- Fire Dept Election Nominations for Trustee: Tyler Holzer, Jeremy Present, Aaron Roethel, and Mark Vis
 - Motion by Roethel seconded by Wynveen to accept the Fire Dept nominations for Trustee. Motion carried.

PROPERTY - Pete Scheppmann, Chairperson

- Approve Daniels plow blade purchase
 - Motion by Eggebeen seconded by Mentink to approve plow blade purchase. Motion carried.

STREETS - Philip Mentink, Chairperson - No business to discuss.

UTILITIES - Steve Eggebeen, Chairperson

- Water Tower Pressure Washing Contract
 - Motion by Eggebeen seconded by Mentink to accept the amended contract to increase the washes as recommended by Greg LeMahieu. Motion carried.
- Budget request for Scada System upgrades – complete both projects with reserve funds.
 - Motion by Eggebeen seconded by Davies to approve Scada system upgrades. Motion carried.
- Budget request for Cellular Water Meter Units
 - Motion by Eggebeen seconded by Roethel to purchase cellular water meters with reserve funds to purchase cellular water meters. Motion carried.

ZONING - Glenn Wynveen, Chairperson - No business to discuss.

FINANCE - Jim Davies, Chairperson

- Motion by Davies seconded by Eggebeen to close Public Hearing. Motion carried.
- 2023 Budget - Motion by Davies seconded by Roethel to accept the proposed 2024 Budget. Motion carried.
- Library audit – recommend including the library accounts in the annual Village audit.

MEETING MINUTES/FINANCIALS

- Motion by Mentink seconded by Eggebeen to approve the October 9, 2023 Regular Board meeting minutes. Motion carried.
- Motion by Wynveen seconded by Roethel to approve the October 20, 2023 Safety Committee meeting minutes. Motion carried.
- Motion by Wynveen seconded by Davies to approve the October 23, 2023 Special Board meeting minutes. Motion carried.
- Motion by Wynveen seconded by Roethel to approve financial reports, including checks numbered 52651-52713. Motion carried.

SAFETY - Carl Roethel, Chairperson

- Peter Scheppmann joined the meeting on the phone for this topic.
- Appeal of Sex Offender Residency Restriction – the Safety Committee met with Tony Berry and recommends waiving the requirement to live at least 2,000 ft from a school or park. That will allow him to live on Heritage Drive.
 - Motion by Roethel seconded by Wynveen to accept the Safety Committee recommendation to waive the 2,000 ft requirement.
 - Call of the Roll: Davies yes, Eggebeen yes, Mentink yes, Roethel yes, Scheppmann no, Wynveen yes, Hilbelink No. Roll Call Vote 5-2 passed.

PRESIDENT'S REPORT – President Brian Hilbelink discussed the following topics:

- Technology upgrades – requesting \$15,000 for Library phones, fire system dialer, treatment plant fire panel, BCN phone replacements.
- Cluster Mailboxes for N 9th St and N 10th St – requesting \$11,000 based on request from USPS. The Postmaster is buying large a volume.
 - Motion by Wynveen seconded by Davies to approve budget requests from reserves. Motion carried.

ADJOURNMENT

Motion by Wynveen seconded by Davies to adjourn at 7:10 pm. Motion carried.

Respectfully submitted,

Amy Wilterdink, Clerk