

**Minutes of the Regular Village Board Meeting**  
**Village of Oostburg, 1140 Minnesota Avenue, Oostburg, WI**  
**Monday, October 14, 2024, 6:00 pm**

**MEETING COMPLIANCE**

- The Clerk called the meeting to order at 6:11 pm.
- Motion by Davies seconded by Eggebeen to elect Carl Roethel to run the meeting. Motion carried.
- Roll Call was taken -
  - Present: Trustees Jim Davies, Steve Eggebeen, Phil Mentink, Carl Roethel, and Glenn Wynveen.
  - Absent: President Brian Hilbelink and Peter Scheppmann.
  - Other Attendees: Wendy Bjorklund, Ron Dalton, Matt Stephan, and Clerk Amy Wilterdink.
- The Pledge of Allegiance was recited.
- The Village Clerk certified that the agenda was posted on October 12 at 10:00 am at the Municipal Building, Post Office, Oostburg Public Library, and the Village website.
  - Motion by Mentink, seconded by Davies to approve the agenda. Motion carried.

**PUBLIC INPUT –**

- Ron Dalton communicated he may be retiring in the upcoming months. Matt Stephan and Ben Greenberg will be administering our code on behalf of Cedar Corp.

**MEETING MINUTES –**

- Motion by Wynveen seconded by Eggebeen to accept the Plan Commission meeting minutes of September 9, 2024. Motion carried.
- Motion by Wynveen seconded by Davies to accept the Regular Board meeting minutes of September 9, 2024. Motion carried.
- Motion by Wynveen seconded by Davies to accept the Special Board meeting minutes of September 23, 2024. Motion carried.
- Motion by Wynveen seconded by Davies to accept the Committee meeting minutes of October 7, 2024. Motion carried.
- Motion by Wynveen seconded by Davies to accept the Plan Commission meeting minutes of October 8, 2024. Motion carried.

**CLERK'S REPORT/FINANCIALS**

- Amy requested to write off the final water bill at 830 Wisconsin Ave in the amount of \$43.72.
  - Motion by Davies seconded by Eggebeen to write off final water bill in the amount of \$43.72. Motion carried.
- Financial Reports – Amy voided check numbers 53553-53559 and 53596-53600 due to printer issues.
  - Motion by Wynveen seconded by Roethel to approve financial reports, including checks numbered 53519-53619. Motion carried.
- Due to the Nov 5 Election, the Nov 4 Committee Meeting will be held at Oostburg Library.

**STREETS** - Philip Mentink, Chairperson

- Ordinance to prevent excessive train horns – a resident complained about the train horns. This is governed by US Dept of Transportation. There are exceptions for quiet zones; however, our streets do not meet the criteria. It would be costly to bring streets up to code.

**UTILITIES** – Steve Eggebeen, Chairperson

- Cedar Corp to assist Frontier with telephone pole progress – Matt from Cedar Corp put in a request that got action. Also, WE Energies met with the Village Board regarding outages.
  - Motion by Eggebeen, seconded by Mentink to approve \$1,500 invoice from Cedar Corp to work on phone pole project. Motion carried.
- Internet quote for Village office – move topic to next month’s agenda.

**PROPERTY** - Pete Scheppmann, Chairperson

- Bid for Snow Removal from Jaycob Mentink Outdoors
  - Motion by Eggebeen, seconded by Mentink to accept the bid from Jaycob Mentink Outdoors. Motion carried.

**FINANCE** - Jim Davies, Chairperson

- Trustee pay based on meeting attendance – This does not make sense because the bulk of work is done outside of meetings. Also, no incentive to serve on Board for those who travel. No action taken.
- Reinvest proceeds from cell tower rental –
  - Motion by Davies, seconded by Wynveen to spend to buy mini-excavator, and invest the rest in Premium Account. Motion carried.
- Code Enforcement Software – Jim budgeted \$4200 for new software. Matt should run it past Werner to make sure our IT Dept agrees to use it.

**ZONING/PARKS** – Glenn Wynveen, Chairperson

- Annex parcel 59006-060482 from Town of Holland – move to next month’s agenda.
- Plan Commission Recommendation - Building Signage for Brothers Composites.
  - Motion by Wynveen, seconded by Davies to accept Plan Commission recommendation to approve signage. Motion carried.
- Plan Commission Recommendation - Storage Units on N Business Park Dr.
  - Motion by Wynveen, seconded by Eggebeen to accept Plan Commission recommendation to approve storage units to be built. Motion carried.
- Sunrise Park Sidewalk Quotes – move to next month’s agenda.
- Approval of Certified Survey Map in Town of Holland for Gerald & Jeanne Davies land split.
  - Motion by Wynveen, seconded by Eggebeen to approve CSM. Davies abstains. Motion carried.
- OAA Budget Proposal - \$48,000 estimate to change slope at fence area. Discussion of funds budgeted for parks.
  - Motion by Wynveen, seconded by Mentink to contribute \$24,000 to development of 1<sup>st</sup> and 3<sup>rd</sup> baseline project. Motion carried.
- Mini-golf possible development – Glenn received a phone call from our Village realtor regarding the lot at Heritage and Center. Our Engineer communicated we need to review

wetlands, parking, setbacks, zoning, and driveway approaches. Permitting and other approvals would be required from the DNR. There has been no offer to purchase.

**SAFETY** - Carl Roethel, Chairperson

- Burning Ordinance – rough draft in packet.
  - Motion by Roethel, seconded by Davies to approve concept and send to attorney for final format. Motion carried.
- Sheboygan County Sheriff's Department 2025 Contract
  - Motion by Roethel, seconded by Davies to approve contract. Motion carried.
- New Parks Ordinance - Loitering
  - Motion by Roethel, seconded by Davies to approve park ordinance prohibiting loitering. Motion carried.
- New Ordinance - Littering
  - Motion by Roethel, seconded by Davies to approve ordinance to prohibit littering. Motion carried.
- Parking on Center Ave between 9th and 10th St – deny her request to eliminate Center Ave parking. Glenn wrote a letter and Brian sent it. Angled parking would encourage exiting off N 9th St. Add diagonal parking to next month's agenda.
- Traffic Speed on S 6th St near Oostburg Christian School. Joel painted crosswalk and will put up school crossing signs.

**ADJOURNMENT**

Motion by Wynveen seconded by Mentink to adjourn at 7:26 pm. Motion carried.

Respectfully submitted,

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Amy Wilterdink, Clerk