

**Plan Commission Meeting Minutes  
Village of Oostburg  
Municipal Building, 1140 Minnesota Ave, Oostburg, WI  
Monday, October 13, 2025, 5:15 pm**

- Acting Village President Carl Roethel called the meeting to order at 5:15 pm.
- Roll Call was taken. Present: Acting Village President Carl Roethel, Commissioners Tracey Brill, Adam Dykstra (joined on the phone), Travis Krell, Brian Schumacher, and Glenn Wynveen.  
Other Attendees: Matt Stephan representing Cedar Corp, Joel VanEss representing Abacus Architects, village board members Jim Davies, Phil Mentink, and Clerk Amy Wilterdink.
- Motion by Glenn Wynveen seconded by Travis Krell to approve the agenda. Motion carried.

**PLAN COMMISSION BUSINESS**

- Settlers Pointe Final Plat
  - Motion by Travis Krell seconded by Glenn Wynveen to approve final plat contingent on state approval expected in two days and subject to conditions listed on Cedar Corp review. Motion carried.
- Poco Packing Final Site Plan
  - Discussion if building materials requirements were met. Ben Greenberg representing Cedar Corp joined on the phone. The site plan meets the intent and does not diminish from business park standards.
  - Motion by Glenn Wynveen seconded by Travis Krell to approve the Poco final site plan including the monument sign as presented. Dykstra voted No. Motion carried.
- Grace Bible Fellowship – Sign Permit
  - Discussion regarding monument signs vs. signs on the buildings.
  - Motion by Adam Dykstra seconded by Brian Schumacher to deny the application for the monument sign. Motion carried.
- Plan Commission – 2 vacancies
  - David Nyenhuis resigned from Plan Commission in September.
  - Brian Schumacher will be filling Steve Eggebeen’s Village Board vacancy. He will be leaving the Plan Commission and Board of Appeals.
  - Discussion regarding possible residents to fill the vacancies.
- Motion by Glenn Wynveen and seconded by Adam Dykstra to adjourn at 5:48 pm. Motion carried.

Respectfully submitted,

Amy Wilterdink, Clerk/Treasurer