

**Minutes of the Regular Village Board Meeting
Village of Oostburg, 1140 Minnesota Avenue, Oostburg, WI
Monday, October 9, 2023**

ATTENDANCE

The following members of the Village Board were present: President Brian Hilbelink, Trustees Jim Davies, Phil Mentink, Carl Roethel, Peter Schepmann, and Glenn Wynveen. Steve Eggebeen was absent. Also present were Ken Beilke, Wendy Bjorklund, Jon Kuhlow, Greg LeMahieu, Carl Nyhof, David Resch, Joel Ternes, and Clerk Amy Wilterdink.

President Hilbelink called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

COMPLIANCE WITH OPEN MEETINGS LAW

The Village Clerk certified that the agenda was posted on October 6, 2023 at 3:00 pm at the Municipal Building, Post Office, Oostburg Public Library, and the Village website.

AGENDA - Motion by Davies seconded by Wynveen to approve the agenda. Motion carried.

PUBLIC INPUT

- Carl Nyhof addressed the Board regarding the street project. The DPW responded that the concrete subcontractor will finish this week.
- David Resch addressed the Board regarding the secondary telephone poles. The Board responded we need Frontier and Spectrum to move wires from old poles to new poles. The holes should be filled within two weeks.

DPW STREETS UPDATE – Joel Ternes provided an update to the Board.

- Road construction projects will be completed this month.
- Pre-construction meeting for traffic lights will be held on Wednesday at 2:00 pm.
- There was a water main break at corner of S 6th and Erie Ave.

DPW UTILITIES UPDATE - Greg LeMahieu provided an update to the Board.

- Water tower – discussion regarding tower washing options. The tower is due to be painted in 2026. Refer to committee.
- The Scada panel needs updates.
- Budget request to upsize the Huron and Erie dead ends to 8” lines in preparation for Settler’s Pointe development.
- Cell Tower bids – the Board should look at the contracts.

MEETING MINUTES

- Motion by Wynveen seconded by Mentink to accept the minutes of September 11, 2023, Planning Commission meeting. Motion carried.
- Motion by Davies seconded by Roethel to approve the minutes of September 11, 2023, Regular Board meeting. Motion carried.

- Motion by Davies seconded by Wynveen to approve the minutes of September 28, 2023, Board of Review meeting. Motion carried.

CLERK'S REPORT/FINANCIALS

- Motion by Wynveen seconded by Davies to approve financial reports, including checks numbered 52600-52650. Motion carried.

FINANCE - Jim Davies, Chairperson

- Business Park real estate listings two-year extension with NAI Pfefferle.
 - Motion by Davies seconded by Wynveen to extend NAI Pfefferle contract two years. Motion carried.
- Kwik Trip operator's permit applications.
 - Motion by Davies, seconded by Scheppmann to approve the applications. Motion carried.

PROPERTY - Pete Scheppmann, Chairperson

- BID District Proposal – Jaycob Mentink Outdoors
 - Motion by Scheppmann seconded by Mentink to accept bid for snow removal. Motion carried.
- Hartman/Lammers Legion flagpole donations for Dirkse Park and Emergency Services Building.
 - Motion by Scheppmann, seconded by Roethel to accept the flagpole donations. Motion carried.
- Garbage pickup contract -
 - Motion by Scheppmann seconded by Roethel to accept Waste Management 5-year contract proposal due to lower bid and bin size options. Motion carried.

STREETS - Philip Mentink, Chairperson

- Road Construction Update – topic covered earlier by Joel.
- PASER local road ratings report - Strand will do the report for us.
 - Motion by Mentink, seconded by Scheppmann for Strand to complete the Paser report for us. Motion carried.

SAFETY - Carl Roethel, Chairperson

- Trees along Center Ave near Sunrise Park – trees are hanging too low for trucks to drive under.
 - Motion by Roethel seconded by Wynveen to remove trees from Heritage Dr to 1st St along north and south sides of street, plus 1 tree going west from 1st St. Motion carried.
- Decision on Property Maintenance Letter –
 - Motion by Roethel seconded by Davies to give one year for property clean-up. Roll Call Vote 6-0. Motion passed.
- Discussion regarding speed limit on Center Ave from 10th St to 9th St. Refer to Safety committee.

UTILITIES - Steve Eggebeen, Chairperson

- Cell Tower Contracts – If we move ahead with TowerPoint, we could collect more revenue. We need to review the contracts.
 - Motion by Mentink, seconded by Scheppmann to have our attorney review the TowerPoint contract. Motion carried.
- Easement in Business Park
 - Motion by Scheppmann seconded by Mentink to proceed with abandoning easement. Motion carried.

ZONING/PARKS - Glenn Wynveen, Chairperson – No Business.**MISCELLANEOUS BUSINESS** –

- Oshkosh Cold Storage will likely have product in the building by Thanksgiving.
- Traffic lights contractor is not starting this year.
- Natural lawns – our attorney advised our ordinance is vague, so need to redo it. Likely late winter/early spring.

PRESIDENT'S REPORT – Brian Hilbelink

- Attorney Gehring continues work on Pine Haven lawsuit.
- Library accounts are not included in our annual audit. Amy will talk to CLA to ask if they should be audited.
- Board of Appeals – Dave TerMaat resigned. Let Brian know if anyone has ideas who could replace him.
- Dollar Tree made a request for land.

ADJOURNMENT

Motion by Wynveen seconded by Mentink to adjourn at 7:02 pm. Motion carried.

Respectfully submitted,

Amy Wilterdink, Clerk