

**Minutes of the Regular Village Board Meeting
Village of Oostburg, 1140 Minnesota Avenue, Oostburg, WI
Monday, January 8, 2024**

ATTENDANCE

The following members of the Village Board were present: President Brian Hilbelink, Trustees Jim Davies, Steve Eggebeen, Phil Mentink, Carl Roethel, Peter Scheppmann, and Glenn Wynveen. Also present were Ken Beilke, Greg LeMahieu, Joel Ternes, and Clerk Amy Wilterdink.

President Hilbelink called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

COMPLIANCE WITH OPEN MEETINGS LAW

The Village Clerk certified that the agenda was posted on January 5, at 11:30 am at the Municipal Building, Post Office, Oostburg Public Library, and the Village website.

AGENDA - Motion by Wynveen seconded by Davies to approve the agenda. Motion carried.

PUBLIC INPUT

- Joel Ternes provided an update regarding pole shed bids, the cluster mailboxes, cellular meter installation, and traffic lights waiting for electric cabinet.
- Greg LeMahieu provided an update regarding the Lead Service inventory due Oct 24, the wastewater 5-year permit expires Dec 31, SCADA upgrade, ditch problem was solved, and Oshkosh Cold Storage trucks are going in lift station driveway.

MEETING MINUTES

Motion by Davies seconded by Roethel to accept the minutes of December 11, 2023, Regular Board meeting. Motion carried.

CLERK'S REPORT/FINANCIALS

- Amy provided an update regarding tax collection and sidewalk assessment letters.
- Check 52843 dated 12/21/23 to Strand for street repair was voided and reissued to Kruczek. Checks 52856-52860 dated 12/29/23 were voided due to a printer issue. Checks 52880-52883 dated 1/2/24 were voided due to a printer issue.
- Motion by Wynveen seconded by Roethel to approve financial reports, including checks numbered 52796-52925. Motion carried.

ZONING/PARKS – Glenn Wynveen, Chairperson

- Veteran's Park Field Lighting Project – Quote from DeTroye Electric for new baseball lights at Veteran's Park for 2025 budget. The light covers are cracking.
- Sunrise Park Sign and Veteran's Park Sign proposal.
 - Motion by Wynveen seconded by Davies to produce and install three signs as presented. Motion carried.
- Veteran's Park Band Shell Tiles – the Chamber of Commerce will not be coordinating bandshell tile sales going forward. The Village will resume that activity.

- Motion by Wynveen seconded by Davies to advertise tiles once more with a deadline of 9/30/24. Motion carried.
- Amsterdam Park Update – the Amsterdam Board discussed paving the parking lot anticipated \$150,000 in 5 years. Our share would be \$50,000.

STREETS - Philip Mentink, Chairperson

- Aerial photo quote – the Committee will investigate options for an updated photograph.
- Sidewalk complaint regarding new concrete – Joel and Phil looked at the property and found no problem.
- Sidewalks to Culver’s – no action on this topic.

SAFETY - Carl Roethel, Chairperson

- Winter Parking Enforcement – residents asking to not enforce parking regulations if no snow. The Committee recommends leaving the ordinance as is.
- First Responders Medical Directors – every agency needs a medical director.
 - Motion by Roethel seconded by Scheppmann to approve agreement if our attorney approves the document. Motion carried.

PROPERTY - Pete Scheppmann, Chairperson

- Building quotes for dry storage building – put on next month’s agenda.
- Stand by generator requested for Fire Dept Building. The Board recommends having an electrician advise what is needed.

UTILITIES – Steve Eggebeen, Chairperson

- Street light outage along Enterprise Court & S Business Park Dr – most of the lights were repaired last week.
- Consultant for Lead Assessment – discussed earlier in meeting.

FINANCE - Jim Davies, Chairperson – no business.

MISCELLANEOUS BUSINESS –

- Trustee candidates drew numbers for Spring Election ballot order. Jim drew #1, Carl drew #2, and Glenn drew #3.

PRESIDENT’S REPORT – Brian Hilbelink

- Insurance coverage for property/liability increased. Will discuss options with our agent.
- Special Village Board meeting on Feb 5, 9-11 am with our attorney. Trustees should bring all your legal questions.
- Lot sale opportunity for vacant land next to Wenig.
- Oshkosh Cold Storage – second lot land sale completed in Dec 2023.
- Kenny Horken from Culver’s will present a donation next week for Park bathrooms.

ADJOURNMENT

Motion by Davies seconded by Wynveen to adjourn at 7:13 pm. Motion carried.

Respectfully submitted,
Amy Wilterdink, Clerk/Treasurer