

**Minutes of the Regular Village Board Meeting  
Village of Oostburg, 1140 Minnesota Avenue, Oostburg, WI  
Monday, September 9, 2024, 6:00 pm**

**MEETING COMPLIANCE**

- The Village President called the meeting to order at 6:00 pm.
- The Pledge of Allegiance was recited.
- Roll Call was taken -
  - Present: President Brian Hilbelink, Trustees Jim Davies, Steve Eggebeen, Phil Mentink, Carl Roethel, Peter Scheppmann, and Glenn Wynveen.
  - Other Attendees: Wendy Bjorklund, Travis Krell, Jason Mills, Al Mondloch, Krisi Mondloch, Fred Rose, Dave Schreurs, Connie Schreurs, Sandra Valencia, Joel VanEss, and Clerk Amy Wilterdink.
- The Village Clerk certified that the agenda was posted on September 6 at 12:30 pm at the Municipal Building, Post Office, Oostburg Public Library, and the Village website.
  - Motion by Davies seconded by Scheppmann to approve the agenda. Motion carried.

**PUBLIC INPUT –**

- Dave Schreurs – House Build Plans on N 12<sup>th</sup> St in Town of Holland. Dave Schreurs communicated his plans to build a house on parcel 59006060245. His son, Steven Schreurs, plans to annex a portion on the east side of the parcel along N 12<sup>th</sup> St from Town of Holland to Village of Oostburg and hook up to Village water/sewer prior to building a house on N 12<sup>th</sup> St. Dave plans to build a house west of the area where his son will build in the future. Dave will remain in Town of Holland and not hook up to Village water/sewer.
- Jason Mills representing the Oostburg Athletic Association asked if the Board has objections to the OAA making changes to the baseball area at Veterans Park for pitchers to warm up, to reduce erosion, and to protect the fence.
  - Motion by Wynveen seconded by Roethel for OAA to obtain bids. Motion carried.

**MEETING MINUTES –**

- Motion by Davies seconded by Scheppmann to accept the Plan Commission meeting minutes of August 12, 2024 to approve the site plan for MM Cold Storage. Motion carried.
- Motion by Wynveen seconded by Roethel to accept the Regular Board meeting minutes of Aug 12, 2024. Motion carried.
- Motion by Roethel seconded by Eggebeen to accept the Public Hearing meeting minutes of August 19, 2024. Motion carried.
- Motion by Wynveen seconded by Eggebeen to accept the Plan Commission meeting minutes of August 27, 2024 to approve the MM cold storage building for construction. Motion carried.

**CLERK'S REPORT/FINANCIALS**

- The Committee Chairs turned in their proposed budgets tonight. The annual budget meeting will be held on Monday, September 23, 2024 at 6:00 pm.
- Request from Amy to write off two delinquent Personal Property Tax Bills.

- Motion by Davies seconded by Scheppman to write off Vitality Food Service 2023 Personal Property Tax Bill in the amount of \$28.50 plus interest. Motion carried.
- Motion by Davies seconded by Scheppman to write off Red Box 2023 Personal Property Tax Bill in the amount of \$4.75 plus interest. Motion carried.
- Financial Reports – Amy voided check numbers 53495-53501 due to printer issues.
  - Motion by Wynveen seconded by Roethel to approve financial reports, including checks numbered 53479-53518. Motion carried.

### **ZONING/PARKS** – Glenn Wynveen, Chairperson

- Settler’s Pointe Rezoning Recommendation from Plan Commission to rezone Parcel 59165719683 from RD (Rural Development) to R-1-A (Residential Single Family, Low Density).
- Rezone lots 31-35 in Parcel 59165719691 from RD (Rural Development) to R-3 (Residential Two-Family). Rezone the other lots in Parcel 59165719691 from RD (Rural Development) to R-1-A (Residential Single Family, Low Density).
  - Motion by Wynveen seconded by Scheppmann to accept recommendation from Plan Commission to rezone parcels to R-3 and R-1-A. Motion carried.
  - Cedar Corp recommendation is to wait for approval 90 days for Phase 2 plat approval. Our Engineer should review the architect’s reworking of cul-de-sac on Huron Ave.
- Recommendation from Plan Commission for MM Cold Storage -
  - Motion by Wynveen seconded by Davies to approve the recommendation from Plan Commission for plat plan and building plans. Motion carried.
- Minimum foundation standards – refer to Committee.
- Minimum lot size –
  - Motion by Wynveen seconded by Davies to approve Ordinance 5-2024 that no lots shall be less than 12,150 sq ft as of 10/1/24. Motion carried.
- Approval of Josse Certified Survey Map
  - Motion by Wynveen seconded by Eggebeen to accept the certified survey map under the extraterritorial authority. Motion carried.

### **UTILITIES** – Steve Eggebeen, Chairperson

- Plumbing bills for 830 Wisconsin Ave –
  - Motion by Eggebeen seconded by Davies to rescind last month’s motion to bill residents at 830 Wisconsin Ave for plumbing issues. Motion carried.
- Power Outage – Steve is scheduling a meeting with WE Energies regarding power outages impacting Kwik Trip and Culver’s. Businesses need reliable power.

### **SAFETY** - Carl Roethel, Chairperson – No Business

- Cigarette/Tobacco/Vaping Ordinance – need a definition of vaping added to ordinance. Carl will share it with Amy.
- Loitering Ordinance – due to unhoused in Veterans Park.
  - Motion by Roethel seconded by Scheppmann to have Attorney Bauer draft ordinance in our proper format. Motion carried.
- Littering Ordinance -

- Motion by Roethel seconded by Scheppmann to have Attorney Bauer draft ordinance in our proper format. Motion carried.
- Discussion of Code Inspection Specialist Reports – Matt McCardell will provide monthly reports to the Board.
- 2025 Augustfest Fireworks – the Board will seek donations from the Chamber of Commerce. Fireworks expense is expected at \$15,000-16,000.
- Motorized Scooter – Carl provided information only. No action taken.

#### **PROPERTY** - Pete Scheppmann, Chairperson

- Garbage pick-up notification to Waste Management regarding Oct 11 Homecoming Parade.
  - Motion by Scheppmann seconded by Davies to notify Waste Management of parade route and time as provided by school. Motion carried. Put in the Weekly and Facebook.
- Property Insurance Deductibles – changing insurance deductibles to \$5,000 to reduce premiums. There is opportunity in the future to change deductible to \$10,000.

#### **FINANCE** - Jim Davies, Chairperson

- Landscaping/flower recognition (Terry Lemkuil and Barb Nyenhuis)
  - Motion by Davies seconded by Scheppmann to give each \$200. Motion carried.
- Donation to Sheboygan County Economic Development –
  - Motion by Davies seconded by Wynveen to donate \$1500. Motion carried.
- Settler's Pointe – we are receiving complaints regarding stagnant water. The State requires a retention pond but does not require aeration. The developer is investigating how to remove algae. The pond will improve after subdivision development.

#### **STREETS** - Philip Mentink, Chairperson

- Update on Street Project Estimates – N Heritage Dr improvements, S 9<sup>th</sup> from Superior to Aspen, and portions of Huron and Ontario from 8<sup>th</sup> to 9<sup>th</sup>.
- Resolution to Levy special assessments for Center Ave sidewalk extension –
  - Motion by Mentink, seconded by Scheppmann to approve Resolution 6-2024. Motion carried.

#### **PRESIDENT'S UPDATE**

- Appointment of Brian Schumacher to Board of Appeals
  - Motion by Hilbelink seconded by Wynveen to appoint Schumacher to BOA. Motion carried.
- Plan Commission appointment – Brian is working on this week.
- Associated Appraisal contract expires in 2 years, so no significant increase in 2025.
- Brian communicated his intention not to run for Village President re-election in April 2025.

#### **ADJOURNMENT**

Motion by Wynveen seconded by Davies to adjourn at 7:20 pm. Motion carried.

Respectfully submitted,

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Amy Wilterdink, Clerk