

**Minutes of the Regular Village Board Meeting
Village of Oostburg, 1140 Minnesota Avenue, Oostburg, WI
Monday, August 14, 2023**

ATTENDANCE

The following members of the Village Board were present: President Brian Hilbelink, Trustees Jim Davies, Steve Eggebeen, Phil Mentink, Carl Roethel, Pete Scheppmann, and Glenn Wynveen. Also present were Dave Huenink, Jon Kuhlman and Clerk Amy Wilterdink.

President Hilbelink called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

COMPLIANCE WITH OPEN MEETINGS LAW

The Village Clerk certified that the agenda was posted on August 11, 2023 at 10:15 am at the Municipal Building, Post Office, Oostburg Public Library, and the Village website.

AGENDA - Motion by Davies seconded by Wynveen to approve the agenda. Motion carried.

PUBLIC INPUT -

Dave Huenink, Chairman of Town of Holland, questioned why the Oostburg Village Board denied the proposed intergovernmental agreement for shared road of DeMaster Road. Amy will send the attorney's edits to Dave Huenink for review.

MEETING MINUTES

- Motion by Wynveen seconded by Roethel to approve the minutes of July 10, 2023, Regular Board meeting. Motion carried.
- Motion by Wynveen seconded by Roethel to approve the minutes of July 17, 2023, Special Board meeting. Motion carried 6-0; Eggebeen abstained.

CLERK'S REPORT/FINANCIALS

- Amy reported a vacancy for the Deputy Clerk position due to resignation of Rebeka Yogerst who obtained a full-time position elsewhere.
- Amy provided the Trustees with Budget Worksheets and requested proposed budget numbers by August 31.
- Amy provided water/sewer rate increase history.
- Motion by Scheppmann seconded by Wynveen to approve financial reports, including checks numbered 52505-52553. Motion carried.

ZONING/PARKS - Glenn Wynveen, Chairperson

- Park Naming Contest – we received over 40 name suggestions from the public. The Parks Committee recommendation is to name it Sunrise Park.
 - Motion by Wynveen seconded by Davies to name the new park in Eastfield Subdivision "Sunrise Park." Motion carried.
- Park Ordinance – although the park has "No Dogs in Parks" signs, there is no ordinance. Our attorney created an ordinance for no animals.
 - Motion by Wynveen seconded by Davies to change ordinance for no animals in parks. Motion carried.
- Park Reservation Fees – referred to committee.
- Dwelling Requirement for Minimum Size Square Footage – referred to Committee.

SAFETY - Carl Roethel, Chairperson

- Ordinance 2.04 (B)(4) noxious odors inside duplexes – the committee determined this is a problem for the condo association to address.
- Fire Dept unpaid bill for Clerk’s time – Village will not charge for Fire Dept payroll.
 - Motion by Roethel seconded by Davies to forgive the bill for Clerk’s time. Motion carried.
- Street striping at Heritage Dr and Center Ave – The County also wants to be involved and meet with DPW before striping it.
 - Motion by Roethel seconded by Davies for the Board to allow the Safety Committee to approve street striping, with input from the County, at Center Ave & Heritage Dr and also Center Ave & Business Dr intersections. Motion carried.
- Transient Merchant application to sell children’s books – permit is for 6 months. The committee has authority to decide future requests.
 - Motion by Roethel seconded by Wynveen to approve transient merchant permit. Motion carried.

STREETS - Philip Mentink, Chairperson

- Sidewalk Ordinance - refer to Committee.
- Sidewalk Corner Blocks and ADA Plate – committee recommends this should not be the responsibility of homeowner. Phil will confirm with Emily if this changes preliminary estimates for 2023 road projects.
 - Motion by Mentink seconded by Eggebeen to have corner blocks and ADA plate no responsibility of residents for maintenance when necessary. Motion carried.
- Island Removal on S Business Dr near Culver’s – recommend change order to keep island in the street. Scope to add traffic lights only.
 - Motion by Mentink seconded by Eggebeen to contact Cedar Corp and proceed to request change order to not eliminate the island. Motion carried.
- Streets project construction update – Concrete work this week. Rain delay today. Discussion if we need bi-weekly meetings with County to get project moving.

PROPERTY - Pete Scheppmann, Chairperson

- Library update – Pete shared statistics 600+ children participated in summer reading program. Also, new program offering free passes to Zoo, Domes, Above & Beyond, and Farm Wisconsin.

UTILITIES - Steve Eggebeen, Chairperson

- Water/Sewer Meters Cellular Option – refer to Committee.

FINANCE - Jim Davies, Chairperson – no business**MISCELLANEOUS BUSINESS** –

- Board of Review training – Pete will complete training and return materials to Brian.
- Mailbox pads – other Villages are not paying for it. Brian will inform the Postmaster we will not be paying for mailbox pads going forward.
- Chamber Business Sign – Brian will contact Robyn. We accept for the Chamber of Commerce to take responsibility for the sign.
- Augustfest complaints because the Fire Department did not buy meat from Mentink’s Market. Purchased from Miesfeld. Recommend they get two bids next year.

PRESIDENT'S REPORT – Brian Hilbelink

- The Tennis Courts have damage and need to be redone. We expect it will be a big expense.
- There are reports of drug dealings at two locations in the Village.
- Brad Riddiough will be working at school again next year. We should invite Attorney Bauer to attend a meeting this winter to authorize Brad before summer 2024.
- Veterans Park Sign damage – we can modify the new sign to be more practical for moving in/out of Park and for snow removal.
- Pine Haven – no updates.
- Developer for land – no updates.
- Bub's Pub – met with Ray York, and they are making good progress.

ADJOURNMENT

Motion by Wynveen seconded by Eggebeen to adjourn at 7:30 pm. Motion carried.

Respectfully submitted,

Amy Wilterdink, Clerk