

**Minutes of the Regular Village Board Meeting  
Village of Oostburg  
1140 Minnesota Avenue, Oostburg, Wisconsin  
Monday, July 11, 2022**

The following members of the Village Board were present: President Allen Wrubbel, Trustees Jim Davies, Steve Eggebeen, Phil Mentink, Carl Roethel, Pete Scheppmann, and Glenn Wynveen. Also present were Dan Althaus, Ken Beilke, Ashley Boss, Tim Boss, Dave Huenink, Dylan Huhn, James Onnink, Jeff Oonk, Parker Oonk, David Resch, Sheriff Cory Roeseler, Sgt. Jesse Smith, and Clerk Amy Wilterdink.

President Wrubbel called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

**COMPLIANCE WITH THE OPEN MEETINGS LAW**

The Village of Oostburg received certification from Amy Wilterdink that the Notice of Meeting and Agenda was posted on July 8 at 2:00 pm at the Municipal Building, the Oostburg Public Library, the Post Office, the Oostburg.org website, and Village of Oostburg Facebook page.

**AGENDA & MEETING MINUTES**

- Trustee Davies moved that the agenda be approved. Trustee Wynveen seconded the motion. Motion carried.
- Trustee Davies moved to approve the minutes of the June 13, 2022, Regular Board meeting. Trustee Wynveen seconded the motion. Motion carried.
- Trustee Wynveen moved to approve the minutes of the June 29, 2022, Joint Review Board meeting. Trustee SE seconded the motion. Motion carried.

**CLERK'S REPORT/FINANCIALS**

- Trustee Davies made a motion to approve the financial reports, including checks numbered 51743-51794. Trustee Roethel seconded the motion. Motion carried.
- Due to the August 9 Election, the location of the August 8 Regular Board Meeting will be at the Oostburg Public Library. Amy will communicate it in the Lakeshore Weekly, Facebook, and a sign on the Municipal Building door.

**PUBLIC INPUT**

- Amsterdam Park – Dave Huenink communicated that the Amsterdam Park Commission voted unanimously to increase the annual assessment from \$1,500 to \$3,000 per year, and they are asking for an increase in the 2023 budget. This is the first increase since 1973. The cost increase is due to Parking lot expenses. They also increased Boat Launch Fees this year.
- ATV/UTV Routes – Dave Huenink communicated that the Town of Holland Board is considering allowing ATV/UTV's on roads. In the State of Wisconsin, municipalities can allow ATV/UTV's on designated routes. Dave recommends coming up with a strategy if the Village chooses to allow a route along the fringes of the Village or another route to downtown businesses. Dave will provide Amy a copy of the ordinance if it's approved. Trustee Scheppmann expressed concerns about the noise could bother Village residents.

- Ordinance Chapter 2.01(3) - Dylan Huhn addressed the Board regarding chickens. He is looking for ways people can prosper in hard times. Recommends the Village allow each property to have 3 chickens, not roosters, and not free range. Amy will obtain ordinances from Cedar Grove and Plymouth, and the Safety Committee will review for consideration.

#### **SAFETY** - Carl Roethel, Chairperson

- Sheboygan County Sheriff Contract Issues – Sheriff Cory Roeseler communicated to the Board some issues occurring during the Village contract hours. At the end of April, a deputy filed a false police report. The deputy was sitting idle but reporting that he was checking Village property. The deputy has resigned in lieu of termination. As part of the investigation, an outside agency reviewed the records and found 6 of the 7 area municipalities were affected. We will get more hours for our contract to make up for the discrepancy. Sheriff Roeseler also requested Amy to order more parking tickets before December.
- Orange Cross 6-month review – Dan Althaus presented the 2021 ambulance report. There were 496 calls including non-siren calls. Response times are faster than the contracted time. Most calls occur between 7 am - 9 pm. The biggest challenge for Sheboygan County ambulance service is staffing because training takes 2 ½ years.
- On-street parking ordinance – Sheriff Cory Roeseler discussed parking tickets for trailers parked overnight. The ordinance is unclear due to the word “temporarily.” Jim Onnink also addressed the Board regarding trailer parking. Trustee Roethel proposed revised wording for the ordinance which was reviewed by Sheriff Roeseler and Community Resource Officer Riddiough.
  - Trustee Wynveen made a motion to approve changes to on-street parking regulations.
  - Trustee Roethel seconded the motion. Motion carried.
- Tree Removal – Trustee Roethel communicated that Dan Nyhof has concerns about the tree in front of Frontier Communications. Amy will investigate who owns this property.
- Hedges - Trustee Roethel received a request regarding the Corner of Heritage Drive and Center Avenue. The hedges block the view at the stop sign. Allen will talk to Craig Schnell to determine where the Right of Way is located.

#### **ZONING** – Glenn Wynveen, Chairperson

- Picnic License for Dutchland Plastics for September Park Reservation - If Dutchland provides alcohol at the company picnic, they need a permit approved for each person serving. If individuals bring their own alcohol, it's covered under the revised Park Reservation form.
- Ordinance Annexing Dave Gartman property from Town of Wilson - Trustee Wynveen made a motion to approve ordinance. Trustee Scheppmann seconded the motion. Motion carried.

#### **UTILITIES** - Steve Eggebeen, Chairperson

- Trustee Eggebeen presented a change order for the North 10<sup>th</sup> Street underground project for the area between North 10<sup>th</sup> Street and railroad tracks on Wisconsin Avenue, so that they don't need to run sewer under the tracks.
  - Trustee Eggebeen made a motion to approve the change order.
  - Trustee Mentink seconded the motion. Motion carried.
- ARPA (American Rescue Plan Act) Funds – The board reviewed the New York Avenue Emergency Project expenses totaling \$235,917.72 to date. They will mill it and place a binder asphalt layer this Fall before putting on the final coat in 2023. The amount of ARPA funds remaining is \$80,914.

- Solar Panels - Trustee Eggebeen was contacted again regarding a lease agreement for solar panels. The contractor would receive all the tax incentives. He will respond we are not interested.

**FINANCE** - Jim Davies, Chairperson

- Amending Ordinance number for Records Retention from 8.10 to 8.11 due to an existing 8.10 ordinance from 6/14/10 "Creating Parks and Recreation Advisory Board." Trustee Davies made a motion to amend the ordinance number. Trustee Wynveen seconded the motion. Motion carried.
- OAA (Oostburg Athletic Association) Bartender's License Applications for Travis Krell and Sandra VanEss. Trustee Davies made a motion to accept the applications. Trustee Wynveen seconded the motion. Motion carried.

**PROPERTY** - Pete Scheppmann, Chairperson - nothing to report this month.

**STREETS** - Philip Mentink, Chairperson

- Trustee Mentink communicated that 3 engineering firms responded to the Request for Proposal for 2023 underground and streets projects. There is a statutory issue awarding to one of the firms. Before awarding the contract, the committee has questions regarding some numbers. This topic will be on next month's agenda.

**PRESIDENT'S REPORT – Allen Wrubbel**

President Wrubbel provided an update on the following:

- Culver's - The soil borings were completed for the DNR. The franchise owner and corporate are deciding on the site plan. We expect an offer to purchase by December.
- Oshkosh Cold Storage – We have the final site plan. The stormwater plans go with the land, and we will have an easement to clean out the ponds. They plan to open by Q2 or Q3 2023.
- Kwik Trip is on track for a soft opening on Sept 29, then one week later have ribbon cutting. The plan is Generation 3 with 1 bay car wash.

**ADJOURNMENT**

Trustee Wynveen moved to adjourn at 7:42 pm, seconded by Trustee Mentink and unanimously carried.

Respectfully submitted,

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Amy S. Wilterdink, Clerk