

**Minutes of the Regular Village Board Meeting
Village of Oostburg, 1140 Minnesota Avenue, Oostburg, WI
Monday, July 10, 2023**

ATTENDANCE

The following members of the Village Board were present: President Brian Hilbelink, Trustees Jim Davies, Steve Eggebeen, Phil Mentink, Carl Roethel, and Glenn Wynveen. Pete Scheppmann was absent. Also present were Ken Beilke, Donovan DePagter, Holli DePagter, Mike DePagter, Robyn DePagter, Jon Kuhlow, Sheriff Cory Roeseler, Sergeant Jesse Smith, Brian Willoughby, and Clerk Amy Wilterdink.

President Hilbelink called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

COMPLIANCE WITH OPEN MEETINGS LAW

The Village Clerk certified that the agenda was posted on July 6, 2023 at 1:30 pm at the Municipal Building, Post Office, Oostburg Public Library, and the Village website.

AGENDA - Motion by Eggebeen seconded by Roethel to approve the agenda. Motion carried 6-0

PUBLIC INPUT - No public input.

MEETING MINUTES/FINANCIALS

- Motion by Wynveen seconded by Roethel to approve the minutes of June 12, 2023, Plan Commission meeting. Motion carried 6-0
- Motion by Davies seconded by Mentink to approve the minutes of June 12, 2023, Regular Board meeting. Motion carried 6-0
- Motion by Wynveen seconded by Roethel to approve financial reports, including checks numbered 52455-52504 (check #52420 was voided). Motion carried 6-0

SAFETY - Carl Roethel, Chairperson

- Crossing Guard Contract – the Safety Committee is working on this topic.
- Sheriff Cory Roeseler answered questions from the Board regarding adding more hours to our contract. Also discussed was the role of Community Resource Officer who has authority as Code Enforcer.
- Fire Department Insurance – Carl communicated that the Fire Partners changed insurance vendors to provide increased coverage and lower premiums for the Fire Department and First Responders. Carl will ask Nate to send the policy to Amy for documentation.
- Augustfest Fireworks – no business to discuss.

FINANCE - Jim Davies, Chairperson

- Alcohol License Application - Bubs Pub & Grill –
 - Motion by Davies seconded by Roethel to approve “Class B” Liquor License contingent on final plans and approval by Sept 30. Roll call vote passed 6-0.
- Class B Liquor License Quota - Amy communicated that the DOR established quotas in 1997 when our population was 2,366. Because Oostburg was dry, our quota was zero. Due to population growth of 500+, we have one reserve license. In 2011, a referendum passed to allow Liquor. After the population grows to 3,366 we could issue a second reserve license. At this time, our population per DOA is 3,093. Our quota is zero with one reserve.

PROPERTY - Pete Scheppmann, Chairperson

- Aerial photo of Village – We received two bids to take an updated aerial photo. Motion by Eggebeen seconded by Wynveen to accept the bid by Hafeman Media. Motion carried 6-0

STREETS - Philip Mentink, Chairperson

- Streets project construction update –
 - Wisconsin Ave & N 10th St still have open holes by WE Gas.
 - Kruczek is on schedule. Should be done by end of month.
- Permitting Process – the committee will work on updating our ordinance regarding Right of Way permits. We should have a checklist or state standard to reference. Also, the committee should review fees for all permits. Committee members will be Glenn, Phil, Pete, Jeff, Joel and/or Greg.
- Sidewalk Ordinance – Phil will revise the Sidewalk Ordinance for our attorney's review. Discussion regarding who pays for corner block concrete and/or ADA plate. Amy will put on next month's agenda.
- Business Park Signalization Plans – lowest bid was from Buteyn-Peterson Construction.
 - Motion by Mentink seconded by Eggebeen to award contract to Buteyn as recommended by Cedar Corp. Motion passed 6-0.
 - They should complete underground work in 2023 and traffic lights will arrive in 2024.
- DeMaster Road Agreement from Town of Holland – based on review by our Attorney, he is not in favor. Motion by Mentink seconded by Wynveen to reject Town of Holland agreement. Motion to deny passed 6-0.
- Street Public Rights of Way Ordinance Chapter 6 – need to revise mailbox section because dictated by postmaster. Also permitting process. Phil will start working on it.

UTILITIES - Steve Eggebeen, Chairperson

- Easement in Business Park – the Board will address each parcel in the future as needed.

ZONING/PARKS - Glenn Wynveen, Chairperson

- Ordinance/Signage for Dirkse Field and Eastfield Park – Attorney will work on ordinance restricting dogs from all Village parks.
- New Park Name – There will be a public contest to name the park in Eastfield. The submission deadline is Aug 10. The Board will decide the name at the Aug 14 meeting.

MISCELLANEOUS BUSINESS – no discussion.**PRESIDENT'S REPORT** – Brian Hilbelink

- There are interested parties to purchase land in the business park.
- Attorney Bauer will attend a future meeting to review rules regarding walking quorums.
- A new vendor will be providing a quote for managed computer services and phones.

ADJOURNMENT

Motion by Wynveen seconded by Davies to adjourn at 8:03 pm. Motion carried 6-0

Respectfully submitted,

Amy Wilterdink, Clerk