

**Minutes of the Regular Village Board Meeting
Village of Oostburg, 1140 Minnesota Avenue, Oostburg, WI
Monday, April 10, 2023**

The following members of the Village Board were present: President Allen Wrubbel, Trustees Jim Davies, Steve Eggebeen, Phil Mentink, Carl Roethel, Pete Scheppmann, and Glenn Wynveen. Also present were Bryan Grunewald representing CliftonLarsonAllen, Wendy Bjorklund, Brian Hilbelink, Joan Hilbelink, Jon Kuhlow, Kevin Ludens, Tim Rohrer, Sgt Jesse Smith, Rich Wezcil, and Clerk Amy Wilterdink.

President Wrubbel called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

COMPLIANCE WITH OPEN MEETINGS LAW

The Village received certification from the Clerk that the agenda was posted on April 6 at 10:30 am at the Municipal Building, Post Office, Oostburg Public Library, and the Village website.

AGENDA/MEETING MINUTES/FINANCIALS

- Motion by Davies seconded by Scheppmann to approve the agenda. Motion carried 7-0
- Motion by Wynveen seconded by Roethel to approve the minutes of March 13, 2023, Plan Commission meeting. Motion carried 7-0
- Motion by Wynveen seconded by Mentink to approve the minutes of March 13, 2023, Regular Board meeting. Motion carried 7-0
- Clerk reported that check #52278 was voided. Motion by Wynveen seconded by Scheppmann to approve financial reports, including checks numbered 52274-52317. Motion carried 7-0

PUBLIC INPUT

- Transient Merchant Permit Application – Kevin Ludens/Heavy Smoker BBQ
 - Motion by Roethel seconded by Wynveen to approve Transient Merchant Permit to issue after Clerk receives copy of license. Motion carried 7-0
- ATV/UTV – Tim Rohrer presented a request to the Board for UTV routes. The Board will review what other communities are doing after receiving a map of approved routes in Sheboygan County.
- Snow/Ice on Sidewalks – Siao Ying Sandner presented information regarding her property.
 - Carl will provide Ms. Sandner a list of who could clear her sidewalk next winter.
 - Amy will confirm assessment letter was sent to her in January 2023 and send another copy this week.
 - The neighbor should not blow snow onto the road. Amy will remind Carl Roethel next winter to watch for this violation.
 - The Safety Committee will evaluate her \$90 bill.

FINANCE - Jim Davies, Chairperson

- 2022 Audit Report - Bryan Grunewald from CLA presented to Board.
- Fees for Snow/Ice Violations – no discussion.
- Board Member Reimbursement – after Jim approves, Amy will pay trustees on Friday.

SAFETY - Carl Roethel, Chairperson

- Property Violations at 830 Wisconsin Avenue – property cleaned up except seeding lawn. Send bills to property owner. If unpaid, levy on tax bill.
- Soccer Saturdays – request to restrict parking on N 6th Street during soccer games.
 - Motion by Roethel seconded by Scheppmann to deny request. Motion carried 7-0

ZONING - Glenn Wynveen, Chairperson

- Short-term Rentals
 - Motion by Wynveen seconded by Davies to Chapter 23 to approve new ordinance. Motion carried 7-0
- Site Plans for Oostburg Concrete buildings in Business Park. The Plan Commission approved contingent on the engineer's questions being answered and fulfilled.
 - Motion by Wynveen seconded by Roethel to approval site plans for Oostburg Concrete Buildings. Motion carried 7-0
- Eastfield Park update – Glenn will put an ad in Lakeshore Weekly and contact various businesses for donations.

UTILITIES - Steve Eggebeen, Chairperson

- Resolution for Minnesota Ave Street Project
 - Motion by Eggebeen seconded by Scheppmann to accept assessments for two properties for curb and gutter on Minnesota Ave. Motion carried 7-0

PROPERTY - Pete Scheppmann, Chairperson – no business to discuss.**STREETS** - Philip Mentink, Chairperson – no business to discuss.**MISC BUSINESS**

- Motion by Scheppmann seconded by Wynveen to go into closed session. Motion carried 7-0 by Roll Call.
- The Village Board convened in closed session pursuant to Wis. Stat. sec. 19.85(1)(g) to discuss litigation in which it is involved with Pine Haven Christian Home, Inc.
- Motion by Wynveen seconded by Roethel to go into open session. Motion carried 7-0

PRESIDENT'S REPORT

- President Allen Wrubbel communicated appreciation for the Board of Trustees. The Village Board expressed appreciation for Allen stepping forward to fill the vacancy.

MISCELLANEOUS BUSINESS

- Oath of Office – Village President, Brian Hilbelink
- Oath of Office – Village Trustees Steve Eggebeen, Phil Mentink, Pete Scheppmann

ADJOURNMENT

Motion by GW seconded by PM to adjourn at 8:16 pm. Motion carried 7-0

Respectfully submitted,

Amy Wilterdink, Clerk