

**Minutes of the Regular Village Board Meeting  
Village of Oostburg  
1140 Minnesota Avenue, Oostburg, Wisconsin  
Monday, March 14, 2022**

The following members of the Village Board were present: President Allen Wrubbel, Trustees James Davies, Philip Mentink, Peter Scheppmann, and Glenn Wynveen. Also present were Phil Cosson and Harry Allen representing Ehlers, Ken Beilke, Wendy Bjorklund, Mike DeHays, Travis Krell, Mary Ellen Meyer, Dale Opgenorth, Tom Soerens, Nancy Trimberger, and Clerk Amy Wilterdink. Steve Eggebeen and Carl Roethel were absent.

President Wrubbel called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

**COMPLIANCE WITH THE OPEN MEETINGS LAW**

- The Village of Oostburg received certification from Amy S. Wilterdink that the March 14, 2022, Notice of Meeting and Agenda was posted on March 11, at 4:30 pm at the Municipal Building, the Oostburg Public Library, the Post Office, the Oostburg.org website, and the Village of Oostburg Facebook page.

**AGENDA & MEETING MINUTES**

- Trustee Davies moved that the agenda be approved. Trustee Mentink seconded the motion. Motion carried.
- Trustee Wynveen moved to approve the minutes of the February 14, 2022, Plan Commission meeting. Trustee Scheppmann seconded the motion. Motion carried.
- Trustee Davies moved to approve the minutes of the February 14, 2022, regular board meeting. Trustee Wynveen seconded the motion. Motion carried.

**CLERK'S REPORT**

- Trustee Wynveen made a motion to approve the financial reports, including checks numbered 51525-51568. Trustee Scheppmann seconded the motion. Motion carried.
- The Clerk reported that the Deputy Clerk position was filled on March 1 by Rebeka Dickie.
- She gave a reminder to Board Members to submit expenses by March 31 for expenses incurred over the past year.
- Amy recommends installing a TV in the Counsel Room to display discussion topics on a screen rather than paper handouts. She will obtain an estimate from an electrician to mount it.

**ZONING** – Glenn Wynveen, Chairperson

- Phil Cosson explained the Tax Incremental District 3 project plan and the success experienced to date. Trustee Wynveen made a motion to approve the TID 3 amendment as recommended by the Plan Commission. Trustee Davies seconded the motion. This topic will go to the Joint Review Board for final decision.
- Phil Cosson communicated that TID 1 was amended to extend an additional 3 years by the Joint Review Board.

- The Oostburg Athletic Association had provided a quote for a baseball diamond fence in Veteran's Park. Trustee Wynveen moved to approve the quote, and Trustee Scheppmann seconded the motion. Motion carried.

**FINANCE** - Jim Davies, Chairperson

- Trustee Davies discussed regulations regarding animals based on a resident's request to raise meat rabbits. The Safety Committee will review this topic and provide a recommendation at next month's Board Meeting. President Wrubbel will also discuss with our Attorney.
- Based on direction from the Wisconsin Election Commission, the email domains for municipalities should be changed to end in .gov rather than .org by August. Trustee Davies made a motion to change emails to .gov and Trustee Scheppmann seconded the motion. Motion carried.
- Another claim was received in 2022 from Pine Haven claiming unlawful property taxes. President Wrubbel communicated that our attorney fees are covered by insurance. Trustee Davies made a motion to deny the Pine Haven Claim for Unlawful 2021 Taxes. Trustee Mentink seconded the motion. Motion carried. The Clerk will send a certified letter responding to Pine Haven's attorney.

**PROPERTY** - Pete Scheppmann, Chairperson

- Trustee Scheppmann made a motion to accept the 2022 bid for downtown lawn care. Trustee Wynveen seconded the motion. Motion carried.

**SAFETY** - Carl Roethel, Chairperson

No topics to discuss this meeting.

**STREETS** - Philip Mentink, Chairperson

Trustee Mentink communicated the following street projects:

- New York Avenue –there is a failed section of sanitary sewer that was recently patched. An emergency fix without bids will be done within the next month if piping is available. The sewer video shows deterioration from 9<sup>th</sup> to 7<sup>th</sup> Street. A patch will be done in 2022, and Milling/Resurfacing in 2023.
- Illinois Avenue - Trustee Mentink reported some water piping issues from 9<sup>th</sup> to 8<sup>th</sup> Street.
- Street Signs – the DPW replaced several faded signs. Although the order was placed in December, the order was received and invoiced last week.
- North 10<sup>th</sup> Street Inceptor Sewer Project – sewer capacity issues from Center to Minnesota. Strand provided redesigned sewer plans estimated to cost \$1.2 million plus 30% contingency. Work is planned for summer 2022-2023. The County is expected to pay 30% of curb and gutter.
- North 9<sup>th</sup> Street – there were 4 water main breaks the past few months in this section which is the oldest sanitary and water piping in the Village from Center to Wisconsin Ave. The project is planned in 2023.

**UTILITIES** - No topics to discuss this meeting.

**PRESIDENT'S REPORT – Allen Wrubbel**

- Board of Review - President Wrubbel appoints Jim Davies and Glenn Wynveen to Board of Review. The annual Open Books meeting will be held on Thursday, May 26, 3-5 pm. In attendance will be the Assessor, Allen, Jim, Glenn, and Amy. The public will be invited.
- Culver's Update – President Wrubbel expects the offer to purchase by April or May and closing in December. They are working on site plans for the corner of S. Business Park Drive and Center Ave.
- Bruggink Property Sale – the two parcels near I43 were sold to Oshkosh Cold Storage. We will review the plans to ensure they meet the Village requirements.
- April 11 round table with Sheboygan County representatives at State level regarding the success of TIF district. Other communities are seeking to learn from our success.

**ADJOURNMENT**

Trustee Wynveen moved to adjourn at 6:50 pm, which was seconded by Trustee Davies and unanimously carried.

Respectfully submitted,

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Amy S. Wilterdink, Clerk