

**Minutes of the Regular Village Board Meeting
Village of Oostburg, 1140 Minnesota Avenue, Oostburg, WI
Monday, March 13, 2023**

The following members of the Village Board were present: President Allen Wrubbel, Trustees Jim Davies, Phil Mentink, Pete Scheppmann, and Glenn Wynveen. Steve Eggebeen and Carl Roethel were absent. Also present were Kevin Berg representing Donohue, Ken Beilke, Wendy Bjorklund, Brian Hilbelink, Sgt Jesse Smith, and Clerk Amy Wilterdink.

President Wrubbel called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

COMPLIANCE WITH OPEN MEETINGS LAW

The Village received certification from the Clerk that the agenda was posted on March 10 at 1:00 pm at the Municipal Building, Post Office, and the Village website. Due to snowstorm, it was posted at the Oostburg Public Library on March 11 at 11:00 am.

AGENDA/MEETING MINUTES/FINANCIALS

- Motion by Davies seconded by Wynveen to approve the agenda. Motion carried 5-0
- Motion by Mentink seconded by Scheppmann to approve the minutes of February 13, 2023, Regular Board meeting. Motion carried 5-0
- Motion by Wynveen seconded by Mentink to approve financial reports, including checks numbered 52219-52273. Motion carried 5-0
- Reminder from Clerk to Board Members to turn in expenses this month.
- Open Book and Board of Review meetings – Due to full revaluation, meetings will be held in September rather than May. Three Board members need to attend.

PUBLIC INPUT - No public input.

UTILITIES - Steve Eggebeen, Chairperson

- Kevin Berg from Donohue presented PCAP report and provided a proposal for wastewater treatment compliance with new DNR requirements for phosphorus.
 - Motion by Scheppmann seconded by Wynveen to accept report. Motion carried by Roll Call 5-0. Kevin will provide proposals to Allen and Greg.
- Construction Services Amendment – Underground Utilities
 - Proposal from Strand to provide construction services for street projects.
 - Motion by Mentink seconded by Scheppmann to accept Strand proposal. Motion carried 5-0

ZONING - Glenn Wynveen, Chairperson

- Short-term Rentals - Motion by Wynveen seconded by Davies to approve draft and add to ordinances. Motion carried 5-0
- Business Park District Use - Motion by Wynveen seconded by Davies to accept the proposal from Plan Commission to revise the zoning usage. Motion carried 5-0

SAFETY - Carl Roethel, Chairperson

- Property Violations at 830 Wisconsin Ave – received 3 bids for property clean-up and lawn reseeding.
 - Motion by Wynveen seconded by Davies to award contract to CG Services for landscape clean-up and lawn care seeding. Motion carried 5-0
- Public Nuisance Ordinance 2.04 - Motion by Wynveen seconded by Davies to accept revisions to ordinance, per suggestion from law enforcement. Motion carried 5-0

PROPERTY - Pete Scheppmann, Chairperson

- Quote for fertilizer applications from Jay's Services - The DPW has certification from state and equipment to do that work.
 - Motion by Scheppmann seconded by Mentink to deny fertilizer application bid from Jay's services. Motion carried 5-0
- Land formerly owned by Pine Haven
 - Motion by Scheppmann seconded by Mentink that in the event we sell the property in the future, a restrictive covenant would be included that the new owner or if assigned to another owner as part of resale, the parcel cannot be tax exempt. If approved by assessor, would need to pay a large sum of funds to the Village. Motion carried 5-0
- Red Barn Land Purchase Extension
 - Motion by Scheppmann seconded by Davies to grant 90-day extension for the sale. We were going to close April 1, but the buyer requested an extension to June 30. Motion carried 5-0
- Village Council Room Policy
 - Motion by Scheppmann seconded by Mentink to not rent space out anymore and to eliminate the policy. Usage for business meetings would be at the Clerk's discretion. Motion carried 5-0
- Quote for Lawn Bid from Jaycob Mentink - Motion by Scheppmann seconded by Wynveen to accept lawn bid from Jaycob Mentink for BID district. Motion carried 5-0

FINANCE - Jim Davies, Chairperson

- Pine Haven claim for 2022 taxes - Motion by Davies seconded by Wynveen to send disallowance letter. Motion carried 5-0
- Fee schedule for Clerk's time - Motion by Davies seconded by Wynveen to approve Fee Schedule. Motion carried 5-0
- Fee schedule for Delinquent Bills - Motion by Davies seconded by Wynveen to implement Delinquent Fees. Motion carried 5-0
- Special Class "B" Alcohol License Application for AugustFest
 - Motion by Davies seconded by Wynveen to accept application for Oostburg Area Chamber of Commerce. Motion carried 5-0
- Resolution for Clerk/Treasurer to submit Recycling Grants to DNR
 - Motion by Davies seconded by Wynveen to change approver name from Jill Ludens to Clerk/Treasurer. Motion carried 5-0
- Fees for Snow/Ice Violations - Discussion to charge \$200 for residential clean-up. Will prepare a resolution for next Board meeting.

STREETS - Philip Mentink, Chairperson

- 2023 Streets Project Construction Update – will have pre-construction meeting on Thursday. Expect to start work on Minnesota Ave on March 20.

MISCELLANEOUS BUSINESS - No miscellaneous business.**PRESIDENT'S REPORT** – President Allen Wrubbel provided an update on the following:

- Culver's building permit was approved for \$2m. They want to start April 1 depending on weather and plan to open by September.
- Traffic lights supply is not available until Fall 2023.

ADJOURNMENT

Motion by Wynveen seconded by Mentink to adjourn at 7:25 pm. Motion carried 5-0

Respectfully submitted,

Amy Wilterdink, Clerk