

Village of Oostburg
Minutes of the Streets Committee Meeting
Wednesday, February 28, 2024 at 3:30pm

Attendees:

- Brian Hilbelink – Village of Oostburg
- Pete Scheppman – Village of Oostburg
- Phil Mentink - Village of Oostburg
- Jim Davis – Village of Oostburg
- Carl Roethel – Village of Oostburg
- Glenn Wynveen – Village of Oostburg
- Joel Ternes – Village of Oostburg
- Ron Dalton – Cedar Corporation

Meeting called to order by Pres. Brian Hilbelink

Discussion of the Center Avenue Sidewalk Extension Project

1. Alternate sidewalk design was considered to address concerns over maintenance and snowplowing activities. It was decided to proceed with the design as presented in the Business Park Drive Signalization – Sidewalk Extension Project previously prepared for the Village of Oostburg by Cedar Corporation.
2. Potential bidding options available to the Village in order to identify costs necessary to equitably assess costs to associated property owners were discussed. Consensus was reached to prepare bidding documents with a unit price basis.
3. It was proposed and agreed that the Village of Oostburg would be responsible for all costs to prepare vertical alignment (rough grade) along proposed horizontal alignment.
4. The cost of the sidewalk and gravel base would be assessed to the individual property owners at actual cost as determined from the contractor's unit price bid.
5. Consideration to exclude parcels from project at property owners' request. In order to ensure project is completed in contiguous sidewalk construction, it was agreed that individual property owners could not be excluded from the project and the sidewalk construction would be completed by the contractor selected by the Village of Oostburg.
6. Schedule: Cedar Corp would begin preparing bidding documents immediately to allow bidding and subsequent sidewalk construction to proceed as soon as possible as weather conditions allow, sidewalk construction to be complete by fall of 2024. Mentink will work with Cedar Corporation to establish schedule.

Meeting was adjourned at 4:30 pm.